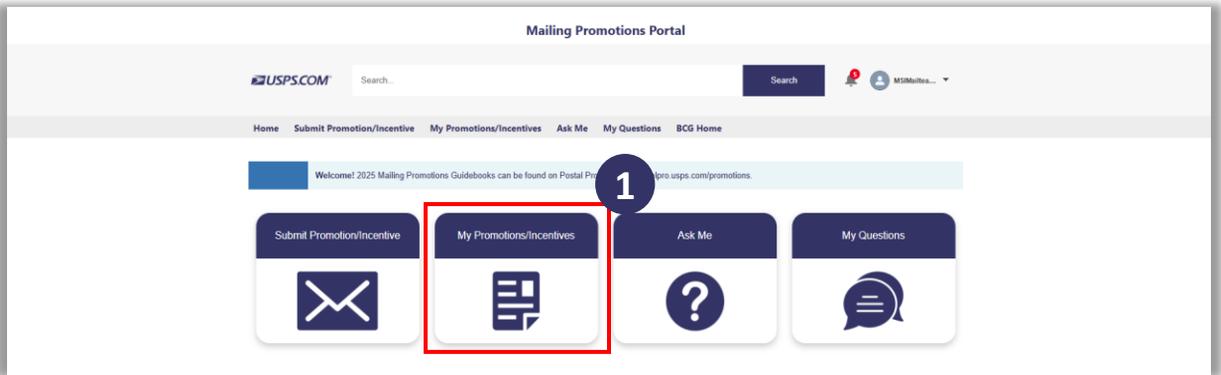


# Viewing Incentive Credit Balance and Postage Statement

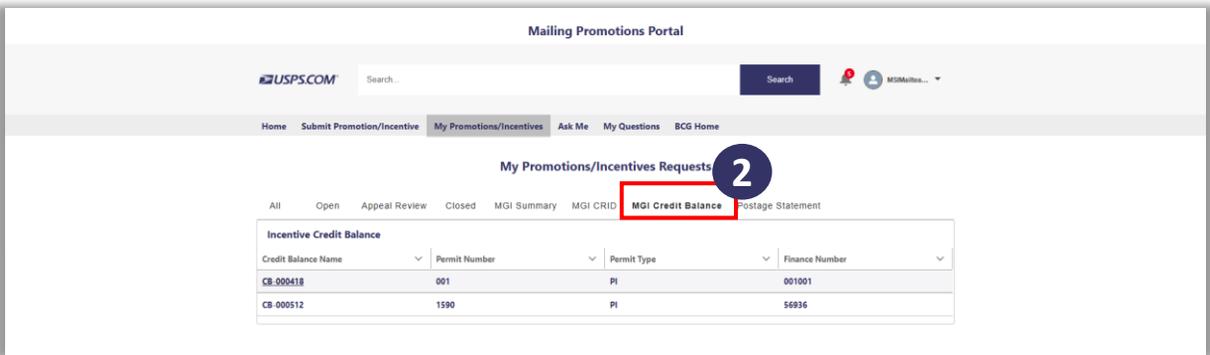
## Mailing Promotions Portal

Mailing Promotions Portal customers can view incentive credit balances and postage statements associated with their account through the portal.

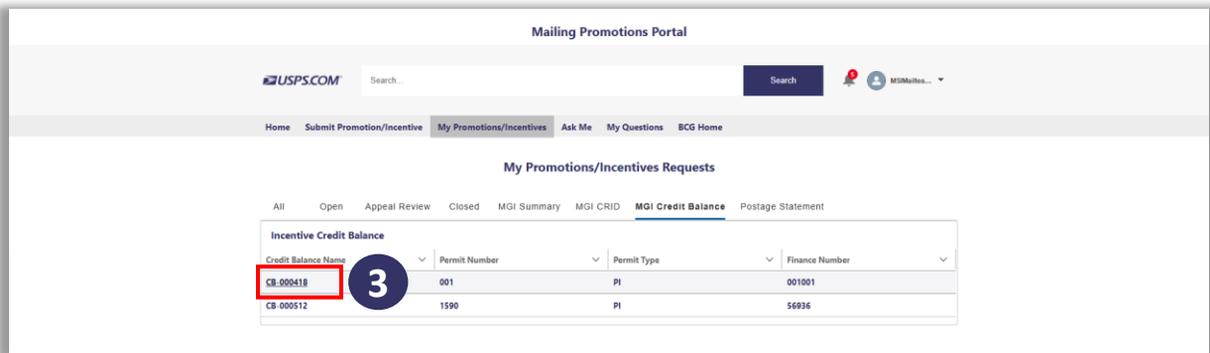
1. To view Incentive Credit Balances, navigate to the Mailing Promotions Portal homepage and select the **My Promotions/Incentives** tile.



2. On the My Promotions/Incentives Requests page, select the **MGI Credit Balance** tab to open the Incentive Credit Balance table.



3. Select the **Credit Balance Name** to open the record.



# Viewing Incentive Credit Balance and Postage Statement

## Mailing Promotions Portal

- On the Incentive Credit Balance record, review and verify the accuracy of the details on the **Permit Information, Credit Balance, Credits Used, and Credits Claimed** sections.

**Mailing Promotions Portal**

USPS.COM Search... Search

Home Submit Promotion/Incentive My Promotions/Incentives Ask Me My Questions BCG Home

Incentive Credit Balance CB-000418 Printable View

Chatter isn't enabled or the user doesn't have Chatter access.

**DETAILS** RELATED

**Permit Information**

Credit Balance Name CB-000418	Permit Number 001
Permit Type PI	Finance Number 001001
Account MILLENNIAL SPECIALTY INSURANCE	

**Credit Balance**

Master Balance FC \$0.0000	Master Balance MM \$99.9900
Current Year FC Balance	Current Year MM Balance
Previous Year FC Balance	Previous Year MM Balance \$99.9900

**Credits Used**

Current Year FC Credit Used \$0.0000	Current Year MM Credit Used \$0.0000
Previous Year FC Credit Used \$0.0000	Previous Year MM Credit Used \$0.0200

**Credits Claimed**

Current Year Credits Claimed FC	Current Year Credits Claimed MM
Previous Year Credits Claimed FC	Previous Year Credits Claimed MM

- Navigate to the Postage Statements list using one of the following methods:
  - On the Related tab, select **View All** on the Postage Statements table to expand the list.

**Mailing Promotions Portal**

USPS.COM Search... Search

Home Submit Promotion/Incentive My Promotions/Incentives Ask Me My Questions BCG Home

Incentive Credit Balance CB-000418 Printable View

Chatter isn't enabled or the user doesn't have Chatter access.

DETAILS **RELATED**

**Incentive Credit Balance History (5)**

Date	Field	User	Original Value	New Value
10/9/2025 10:...	Account	User16245730...		MILLENNIAL S...
10/8/2025 4.4...	Account	User17594212...		GG HOMES
9/30/2025 2.4...	Previous Year ...	User16245730...		\$99.99
9/30/2025 1.1...	Created.	User16245730...		
9/30/2025 1.1...	Credit Balance ...	User16245730...		CB-000418

[View All](#)

**Postage Statements (2)**

Postage Statement Name	Postage Statement ID
PS-52071	000000000001
PS-104164	000000000001

[View All](#)

# Viewing Incentive Credit Balance and Postage Statement

## Mailing Promotions Portal

- b. On the My Promotions/Incentives Request page, select the **Postage Statement** tab to open the Postage Statement list.

Mailing Promotions Portal

USPS.COM Search... Search

Home Submit Promotion/Incentive My Promotions/Incentives Ask Me My Questions BCG Home

My Promotions/Incentives Requests

All Open Appeal Review Closed MGI Summary MGI CRID MGI Credit Balance **Postage Statement**

Postage Statement Name	Postage Statement ID	Permit Number	Finance Number	Postage Credit Used
PS-52071	000000000001	001	001001	0.01
PS-104164	000000000001	001	001001	0.01
PS-61345	655148668	1590	56936	4812.6
PS-61346	655683639	1590	56936	24504.6325
PS-61347	655687612	1590	56936	32170.39
PS-61348	657759073	1590	56936	7066.72
PS-61349	655302500	1590	56936	948.07
PS-61350	652241703	1590	56936	46509.32085
PS-61351	652242229	1590	56936	863.5502
PS-61352	653654706	1590	56936	920.6925
PS-61353	655551060	1590	56936	56788.10235
PS-61354	655895609	1590	56936	1415.3669
PS-61355	658696592	1590	56936	18460.862
PS-61356	657490333	1590	56936	7667.6

- 6. On the Postage Statements list, select the **Postage Statement Name** link to open the record.

Mailing Promotions Portal

USPS.COM Search... Search

Home Submit Promotion/Incentive My Promotions/Incentives Ask Me My Questions BCG Home

My Promotions/Incentives Requests

All Open Appeal Review Closed MGI Summary MGI CRID MGI Credit Balance **Postage Statement**

Postage Statement Name	Postage Statement ID	Permit Number	Finance Number	Postage Credit Used
<b>PS-52071</b>	000000000001	001	001001	0.01
PS-104164	000000000001	001	001001	0.01
PS-61345	655148668	1590	56936	4812.6
PS-61346	655683639	1590	56936	24504.6325
PS-61347	655687612	1590	56936	32170.39
PS-61348	657759073	1590	56936	7066.72
PS-61349	655302500	1590	56936	948.07
PS-61350	652241703	1590	56936	46509.32085
PS-61351	652242229	1590	56936	863.5502
PS-61352	653654706	1590	56936	920.6925
PS-61353	655551060	1590	56936	56788.10235
PS-61354	655895609	1590	56936	1415.3669
PS-61355	658696592	1590	56936	18460.862
PS-61356	657490333	1590	56936	7667.6

# Viewing Incentive Credit Balance and Postage Statement

## Mailing Promotions Portal

7. On the Postage Statement record, review and verify the accuracy of the details.

The screenshot shows the 'Mailing Promotions Portal' interface. At the top, there is a search bar and a user profile dropdown. Below the navigation menu, the 'Postage Statement' section is active, displaying the ID '000000000001'. A 'Printable View' button is visible. The 'DETAILS' tab is selected, showing two columns of information. A red box highlights the details, and a blue circle with the number '7' is placed over the right column.

DETAILS	RELATED
<b>Incentive Credit Balance</b> CB-000418	<b>Promotion Type</b> Marketing Mail Growth Incentive
<b>Postage Statement ID</b> 000000000001	<b>Postage Credit Used</b> \$0.0100
<b>Permit Number</b> 001	<b>Mail Owner CRID</b> 95169473
<b>Permit Type</b> PI	<b>Mailing Agent CRID</b> 66486653
<b>Finance Number</b> 001001	<b>Permit Holder CRID</b> 75220011
<b>Program Year</b> Previous Year : MM	<b>Postage Statement Closing Date</b>
<b>Mail Owner</b> MILLENNIAL SPECIALTY INSURANCE	