

# Guide to USPS Ship for New Shippers

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## USPS Ship Overview

USPS has developed a new program that significantly improves manifest processing, package pricing, verification, and payment for commercial manifest shippers. USPS Ship provides processing and payment and offers several benefits:

- Support for Connect Local and Connect Local Mail
- Advanced pricing logic – automatically corrects rate ingredients within the manifest
- Performing the same validations across channels (Online, APIs, PC Postage and Manifest)
- Providing refunds for overpayment
- Limiting sampling to delivery unit entered packages
- Customizable data feeds

USPS Ship offers streamlined enrollment using a Customer Registration ID (CRID), Mailer ID (MID), and Enterprise Payment Account (EPA). Manifest files will be submitted by shippers and validated/auto-corrected by the USPS Ship program. The advanced pricing logic allows the system to automatically correct and price packages. The packages included in the manifest will be priced using the submitted rate ingredients (weight, dimensions, entry, packaging) and Negotiation Service Agreements (NSAs) for eligible shippers.

USPS Ship utilizes manifest data, scan data, and package attributes to validate accurate postage is paid. Additional postage may be charged based on this data. The captured attributes are compared to the manifested attributes to determine if there are discrepancies in postage.

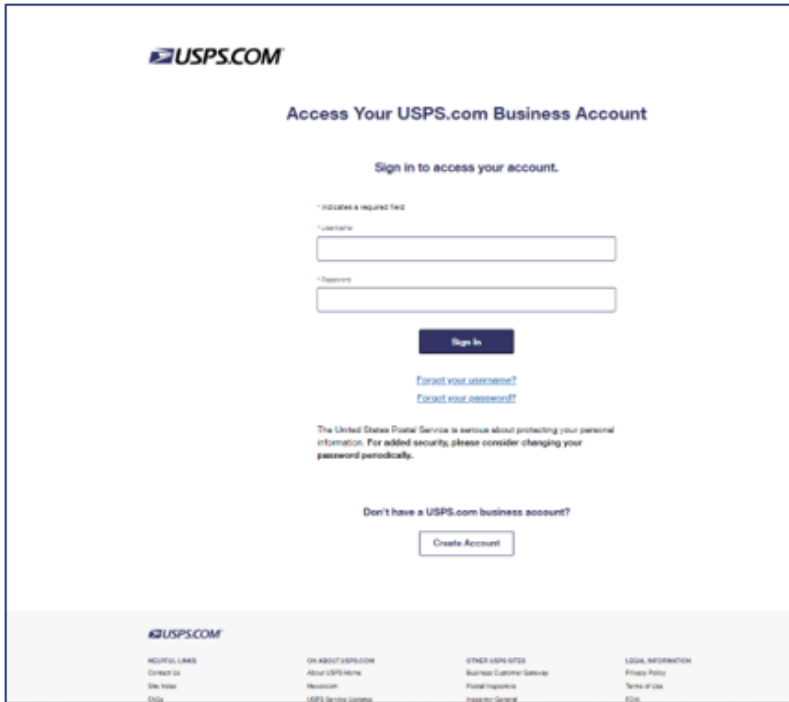
Individual package level details, transaction details, and adjustment details are available for review and download through customizable data feeds and online reports in CSV and Excel formats.

# USPS Ship Enrollment

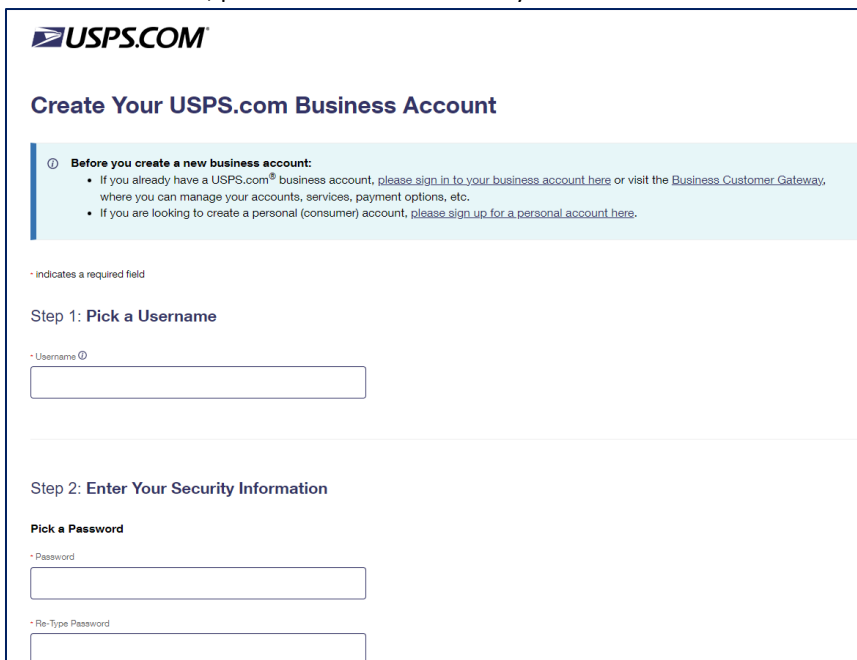
All shippers that wish to participate in the USPS Ship program must enroll via the Customer Onboarding Portal (COP). The following steps must be completed to enroll in USPS Ship:

## Create USPS Business Account

1. Shippers must navigate to the [Customer Onboarding Portal](#) to register for a USPS Business Account to begin enrolling in USPS Ship



2. Create a username, password and enter security information:



3. Enter contact information:

### Step 3: Enter Your Contact Information

#### Name

Title  
Select

First Name

M.I.

Last Name

Suffix  
Select

#### Email & Phone

Email Address

Re-Type Email Address

Type  
US

Phone Number

Ext.

Mobile (U.S. Only)

**Can we contact you?**  
Get communications from USPS and our partners.

From USPS

From USPS Partners

4. Enter and verify address:

**Step 4: Enter Your Company Address**  
Addresses will be checked for USPS standard formatting. ⓘ

**Enter your address**

- Country

- Company Name

- Street Address

Apt/Suite/Other

- City

- State

ZIP Code™

**Verify Address**

- Select USPS Ship service and follow prompts to create an Enterprise Payment Account (EPA) and choose a primary payment method:

**Step 5: Select Your First Service**

Select one of these USPS® services or the Enterprise Payment System (EPS). You can add more services once you've completed onboarding.

**Click-N-Ship V2**

If you ship small to medium quantities, use the Click-N-Ship<sup>®</sup> V2 to create labels with a simple file upload, make bulk edits, and more.

**Quantities**

Credit Card or PayPal: Up to 50 packages per shipment  
ACH Debit or Trust Account: Up to 250 packages per shipment

<b>Shipping Rates</b>	<b>Payment Method</b>
<ul style="list-style-type: none"> <li>• Retail Pricing</li> <li>• Commercial Base Prices</li> <li>• Commercial Plus Prices</li> <li>• Contract Prices</li> </ul>	<ul style="list-style-type: none"> <li>• Credit Card</li> <li>• ACH Debit</li> <li>• Trust Account</li> <li>• PayPal</li> <li>• Apple Pay</li> </ul>

**USPS APIs**

Automate your mailing marketplace or website using USPS Application Programming Interfaces (APIs).

**Quantities**

Unlimited Packages: 1 package per API call

<b>Shipping Rates</b>	<b>Payment Method</b>
<ul style="list-style-type: none"> <li>• Commercial Base Prices</li> <li>• Commercial Plus Prices</li> <li>• Pre-sort Discount</li> <li>• Contract Prices</li> </ul>	<ul style="list-style-type: none"> <li>• Credit Card</li> <li>• ACH Debit</li> <li>• Trust Account</li> </ul>

**USPS Ship**

If you ship medium to very large quantities, integrate your database with USPS Ship to submit manifest files, manage returns, and more.

**Quantities**

Unlimited packages per shipment

<b>Shipping Rates</b>	<b>Payment Method</b>
<ul style="list-style-type: none"> <li>• Commercial Base Prices</li> <li>• Commercial Plus Prices</li> <li>• Pre-sort Discount</li> <li>• Contract Prices</li> </ul>	<ul style="list-style-type: none"> <li>• ACH Debit</li> <li>• Trust Account</li> </ul>

**Enterprise Payment System**

With the Enterprise Payment System (EPS), you can pay for and manage services online using a single account, create interactive mailing reports, and more.

**Payment Method**

- ACH Debit
- Trust Account
- Credit Card

- Shippers will be automatically enrolled in the Live Workflows for Outbound and Returns programs.

### Subscribe to Data Extracts

Once shippers are enrolled in USPS Ship, they should set-up any desired data extracts through the USPS IV-MTR application. Instructions to sign-up can be found further down in the *IV-MTR Data Feeds* section of the documentation.

### USPS Ship Reports Access

Once shippers are enrolled in USPS Ship, they can request access to the USPS Ship Reports before they begin shipping with USPS. To do so, shippers should log-in to the BCG and request access to *USPS Ship Reports* under the *Shipping Services* section. Instructions to sign-up can be found further down in the *USPS Ship Reports* section of the documentation.

## Manifest Preparation and Submission

The USPS Ship program requires shippers to submit a manifest file (Shipping Services File (SSF) versions 1.6, 1.7, or 2.0) that includes rate ingredients, postage, and a postage payment method for each package that will be processed. Shippers can onboard to the USPS Application Program Interface (API) to request a label and generate a manifest file for postage payment. Shippers also have the option to submit a manifest to the Product Tracking System (PTR) through Data Transfer Services (DTS), Parcel Data Exchange (PDX), Secured File Transfer (SFTP). USPS Ship will retrieve the file and begin processing. The rate ingredients within the manifest will be validated and auto-corrected to ensure that the packages can be priced appropriately. Packages that fail validation and cannot be auto-corrected will be rejected and tracked as unmanifested. All validation errors and warnings will appear in the Postage Error and Warnings (PEW) data feed. Shippers can resubmit a corrected manifest file to address the validation errors that resulted in rejected packages. Packages that are resubmitted, will be re-validated/auto-corrected, priced, and removed from unmanifested. All priced manifests will be charged to the Enterprise Payment Account (EPA) enrolled in the program. A Pricing Notification data feed that includes transaction details for individual packages are provided to shippers via SFTP.

Postage for manifest files will be aggregated and collected in near real-time.

Detailed manifest preparation and submission details and instructions can be found in [Publication 199](#).

## Validations

USPS Ship performs validations for all enrolled shippers. These are performed at the manifest, sampling, and scan levels to confirm entry, weight, dimensions, and other elements of postage payment. Captured attributes are compared to claimed attributes to determine if there are postage differences between the manifest and physical package. If differences are identified, a postage adjustment is generated, and the shipper is charged or refunded for the difference in postage. All adjustments are applied to the shipper's EPA. Shippers can view all adjustments through data extracts and online reports.

### Package Quality Noncompliance

Shippers are assessed non-compliance fees when manifests are submitted that have non-compliant pieces that exceed the allowable thresholds. There are three Package Quality validation metrics:

Barcode Quality (98%): Validated at the time of Manifest Upload

- 120-days uniqueness, error logged when a PIC has the same Tracking Number with a different EFN, Destination ZIP Code, or weight
- Valid and certified Mailer ID in Program Registration

Address Quality (90%): Verified at the time of the Arrival at Unit (AAU) Scan. USPS Ship interfaces with the Address Management System (AMS) to verify Address Quality.

- Valid Secondary Address
- Match between Address and ZIP+4 Code
- Street Number
- Address components above must result in a valid 11-digit ZIP that is compared to the USPS Address database

Manifest Quality (94%): Verified at the time of the Arrival at Unit (AAU) Scan

- Entry Facility – Destination Rate Indicator compared to the first three digits of the event ZIP of the AAU scan
- Payment Account Number – must be a valid account registered with EPS
- Timeliness – manifest file or SPEF with address information must be submitted prior to the AAU scan; if SPEF if submitted, then the manifest file must be submitted before midnight on the day of the AAU scan

Postage for Package Quality Noncompliance will be collected on the 15<sup>th</sup> of the following month.

## Census

Shippers are required to pay the correct postage based on weight and physical dimensions. USPS Ship will break down the physical attribute validation into two separate validations dependent on claimed destination entry type.

Postage for Census, including Census Attribute and Mis-shipped Verification, is aggregated upon package delivery, and charged to the EPA.

### Census Attribute

Origin, Network Distribution Center (NDC) and Sectional Center Facility (SCF) entered packages will be validated through census verifications based on attributes captured on Mail Processing Equipment (MPE). Some Destination Delivery Unit (DDU) entered packages will also be validated through census verifications. Captured weight and dimensions will be compared to manifested values to check for accuracy; if weights or dimension values fall outside a configurable tolerance, captured values will be used in repricing. Packages will be assessed individually upon receiving a delivery scan and shortpaid/overpaid will be identified based on captured attributes. Charges are aggregated and charged to the EPA.

### Mis-shipped Verification

Shippers must deposit packages at the correct Entry Facility based upon the entry price claimed in the manifest for NDC, SCF or DDU entered packages. USPS Ship validates the location at which a package is first scanned on any

USPS equipment is correct based on the entry discount and entry location claimed in the manifest for any destination entry prices claimed. Shippers are required to deposit packages at the correct entry location stated in the manifest. USPS Ships performs the following for the Mis-shipped verification:

- The first scan of the package is compared to the destination entry facility in the manifest
- Destination ZIP Code and Destination Rate Indicator is compared to the Facility Access and Shipment Tracking (FAST), Mail Direction File (MDF), Address and Parcel files to determine the correct Dropship location
- The ZIP Code of the first scan event is compared to the expected Dropship Location
- If the ZIP Code of the first scan event does not match the expected Dropship Location, then a Mis-shipped error is logged
- Mis-shipped errors are included in the census verification

Due to emergency closures or unforeseen circumstances, alternate centers may be identified where shippers may drop mail if the facility identified in the MDF is closed. In these instances, redirection will be published in the form of Mail Direction Errata files. USPS Ship will ingest these files, identify impacted packages, and remove erroneous errors.

Shippers currently have a 30-day grace period between the Effective Date of the MDF and the Mandatory Usage Date.

To address potential false positives from co-located facilities, if an SCF scan occurs in the same 5-digit ZIP of the DDU at which it should have been scanned, an error will not be logged.

To address concerns over rerouted packages, if a package's first scan is downstream from the claimed entry facility, no error will be logged. For example: If the claimed entry in the manifest file is an NDC and the first scan occurs at an SCF within that NDC, then no error will be logged.

Postage for Mis-shipped errors will be collected upon package delivery and the aggregated charges will be applied to the EPA.

## Sampling

Packages entered at DDU sites (excluding ADUS sites) will be randomly sampled for validation and may be assessed additional postage if they exceed the Statistical Quality Assessment (SQA) of 1.5%

The DDU sampling approach will combine a risk-based sampling model and statistical best practices, including a random sample generator based on manifest volume and a sample audit process to identify system generated samples. Additional samples conducted at the discretion of the USPS employees will be assessed through census verifications.

Extrapolated postage will be applied by using an SQA. The SQA threshold is 1.5%.

The formula used to calculate the SQA is below.

$$\frac{\text{Sampled Postage} - \text{Manifest Postage}}{\text{Manifest Postage}}$$

Postage for SQA will be collected on the 15<sup>th</sup> of the following month.

## Duplicates

Shippers are required to include unique IMpbs on individual packages within a 120-day period. Duplicate packages are priced using trusted attributes if they are available. If trusted attributes are unavailable, then duplicate packages are priced using the shipper's monthly average for the Mail Class.

USPS Ship will identify duplicate packages as follows:

- Packages with multiple arrival at unit scans AND multiple delivery scans will be flagged
- Packages will receive a second level review process that verifies the pieces are truly duplicates. Potential duplicates will be removed under the following conditions:
  - Returned pieces
    - 21 – Returned to Sender – No Such Number
    - 22 – Returned to Sender – Insufficient Address
    - 23 – Returned to Sender – Moved, Left No Address
    - 24 – Returned to Sender – Forward Expired
    - 25 – Returned to Sender – Address Unknown
    - 26 – Returned to Sender – Vacant
    - 27 – Returned to Sender – Unclaimed
    - 28 – Returned to Sender – Deceased
    - 29 – Returned to Sender - Other
  - Forwarded pieces
    - 06 – NA Forwarded
  - Pieces already flagged as unmanifested
  - Pieces that have multiple manifest payment records
  - Pieces with the following scan events
    - 14 – Available for Agent Pickup
    - 30 – No Access to Delivery Location
    - 31 – Return to Sender / Not picked up
    - 32 – Disposed by Post Office
    - 33 – Sent to Mailer Recovery Center
    - 51 – Notice left business closed
- Additional events are excluded from duplicates:
  - Delivery (01) scans sourced from Firmsheet
  - A second (or third, fourth, etc.) manifest is received that matches to the second (or third, fourth, etc.) package
  - Two (or more) AAU (07) scans that happen within 5 minutes of each-other
  - Two (or more) packages with Delivery (01) scans that meet all the below criteria
    - the exact same event date and time (hh:mm:ss),
    - the same event zip code

Postage for duplicate packages will be assessed on the 15<sup>th</sup> of the following month.

### Unmanifested Errors

Shippers must submit manifests for all packages that are tendered by USPS. USPS Ship compares package scans to manifests to determine if a manifest exists for the package. If a manifest is not found, an unmanifested warning is triggered. If a manifest is submitted and fails validations, the packages submitted in the manifest will be considered unmanifested until a corrections file addressing the errors is processed.

- USPS Ship will associate every package scan from Mail Processing Equipment (MPE) to a package manifest up to 120 days in the past. If no match is found the package will be flagged as an unmanifested warning.
- USPS Ship will attempt to match manifest records to unmanifested warnings until the 7<sup>th</sup> of the following month. If no match is found, the unmanifested warning will be upgraded to an unmanifested error and postage will be collected.
  - Unmanifested packages will be priced based on captured package attributes. In the event attributes are not available, averages will be used.

- Unmanifested packages will be charged at NSA rates if the shipper's percentage of unmanifested packages are within the configurable threshold. If the percentage is outside of the threshold, then the packages will be charged at Commercial Rates.
- Unmanifested packages will be assigned to a customer based on the Mailer ID embedded in the IMpb.

Shippers have until the 7<sup>th</sup> of the following month to submit a manifest for the package to prevent unmanifested errors. If the manifest is not submitted, shippers are charged for the unmanifested packages.

Postage for unmanifested packages will be collected on the 15<sup>th</sup> of the following month.

### Unmanifested Fees

USPS Ship calculates the percentage of unmanifested packages for a shipper for each month. An unmanifested fee is applied to all unmanifested packages if the shipper's percentage of unmanifested packages exceeds the configurable threshold for the month (initially set to 4%).

The unmanifested fee will be collected on the 15<sup>th</sup> of the following month.

# USPS Ship Reports

USPS Ship data is available to shippers through external reports. Shippers must enroll in the USPS Ship Reports service through the BCG to access the reports. They must have access to an EPS Account and must be assigned to a role in EPS to view the reports in USPS Ship.

**BUSINESS CUSTOMER GATEWAY** Home Hello Liam!

Mailing Services **Shipping Services** Additional Services Alerts Pending Requests Manage Account USPS.com Help

### Shipping Services

Shipping services help you deliver packages. Shipping online services allow customers to enroll and manage the various package product lines the USPS has to offer. The services currently available are listed below. You may access services directly from here that you have been approved for and request access to those you do not.

Balance & Fees (PostalOne) <a href="#">more info &gt;</a>	Go to Service
Click-N-Ship Business Pro™ <a href="#">more info &gt;</a>	Go to Service
Dashboard (PostalOne) <a href="#">more info &gt;</a>	Go to Service
Electronic Data Exchange (PostalOne) <a href="#">more info &gt;</a>	Go to Service
Electronic Verification System (eVS) <a href="#">more info &gt;</a>	Go to Service
Incentive Programs <a href="#">more info &gt;</a>	Go to Service
Mailer ID <a href="#">more info &gt;</a>	Go to Service
Mailing Reports (PostalOne) <a href="#">more info &gt;</a>	Go to Service
Manage APIs <a href="#">more info &gt;</a>	Get Access
Manage Permits (PostalOne) <a href="#">more info &gt;</a>	Go to Service
Official Mail Shipping Labels <a href="#">more info &gt;</a>	Get Access
Online Enrollment <a href="#">more info &gt;</a>	Go to Service
Parcel Data Exchange (PDX) <a href="#">more info &gt;</a>	Go to Service
Parcel Return Service (PRS) <a href="#">more info &gt;</a>	Go to Service
Parcel Return Service (PRS) Authorization Letter <a href="#">more info &gt;</a>	Go to Service
Postal Wizard (PostalOne) <a href="#">more info &gt;</a>	Go to Service
Premium Forwarding Service Commercial™ <a href="#">more info &gt;</a>	Go to Service
Premium Forwarding Service Local™ <a href="#">more info &gt;</a>	Go to Service
PS Form 3801 <a href="#">more info &gt;</a>	Get Access
Scan Based Payment (SBP) <a href="#">more info &gt;</a>	Go to Service
USPS Package Intercept <a href="#">more info &gt;</a>	Go to Service
USPS Ship Account Management <a href="#">more info &gt;</a>	Get Access
USPS Ship Disputes and Refund Requests <a href="#">more info &gt;</a>	Get Access
<b>USPS Ship Reports <a href="#">more info &gt;</a></b>	<b>Go to Service</b>

**LEGAL**  
Privacy Policy  
Terms of Use  
FOIA  
100 PERMIT EEO Data  
Accessibility Statement

**ON USPS.COM**  
Government Services  
Buy Stamps & Shop  
Print a Label with Postage  
Customer Service  
Site Index

**ON ABOUT.USPS.COM**  
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Visit Service Updates  
Forms & Publications  
Careers

**OTHER USPS SITES**  
Business Customer Gateway  
Poste Inspectors  
Inspector General  
Poste Expone

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Upon selecting the “Go to Service” button the shippers will be navigated to the USPS Ship Home page.

The screenshot displays the USPS Ship Home interface. At the top, there is a navigation bar with 'Home', 'Reports', 'Disputes and Refunds', 'Account Management', 'Help', and 'Logout'. Below this, the page title is 'USPS Ship | Reports | Account Search'. The search area includes fields for 'Mailer Name', 'Permit #', 'EPA', 'Mailer ID', and 'CRID'. There are also dropdown menus for 'Month' (set to September) and 'Year' (set to 2024), along with a 'Search' button. The 'Status' section has radio buttons for 'Live' (selected) and 'Pilot', and the 'Type' section has radio buttons for 'Outbound' (selected), 'Returns', and 'PRS'. Below the search filters, there is a 'Download Results: [CSV]' link. A table displays the search results with columns: Mailer Name, CRID, Master MID, EPS Account #, Type, Status, Manifested Pieces, Last Manifest Transmission Date, Sampled Pieces, SQA, Census Pieces, Unmanifested Pieces, and Duplicate Pieces. The table contains four rows of data. At the bottom of the screenshot, it says 'Showing 1 to 4 of 4 entries' and 'Copyright © 2024 USPS. All Rights Reserved.'

Mailer Name	CRID	Master MID	EPS Account #	Type	Status	Manifested Pieces	Last Manifest Transmission Date	Sampled Pieces	SQA	Census Pieces	Unmanifested Pieces	Duplicate Pieces
<a href="#">ASSURETYNEW</a>	94827365	901061457	1000003989	Outbound	Live	30,182	09-16-2024			0	0	0
<a href="#">PPC_CAT_IL2022C</a>	94881936	901098721	1000006761	Outbound	Live	10	09-12-2024			0	0	0
<a href="#">USP'S SHIP</a>	94881923	901099109	1000006749	Outbound	Live	10	09-11-2024			0	0	0
<a href="#">USP'S SHIP_110</a>	95174808	901113633	1000023785	Outbound	Live	5	09-16-2024			0	0	0

Shippers can search for data based on the date range and sort/filter by all columns within the reports. The columns can be filtered by Mailer Name, Permit #, EPA, MID, CRID, Status, and Type. All reports are exportable in CSV and Excel format. Reports are generated in near real-time as data is processed. The monthly adjustment reports are generated when the adjustment is charged to the shipper’s EPA. Shippers will be able to view information for their manifests and adjustments in the reports:

- Manifest Information
  - Manifest Summary
  - Manifest Search
  - Transaction Details
  - Manifest Variance Report
  - Unused Labels
- Adjustment Information
  - Unmanifested
  - Duplicate Packages
  - Census Verification
  - SQA Sampling Summary
  - Package Errors and Warnings
  - Package Quality Noncompliance

Additional information for these reports is included below.

## Account Information

**Account Information Report:** displays the shippers Monthly Account Summary, Monthly Sampling Summary, and Monthly Adjustment Summary to provide the Shippers their current month outlook in near real-time.

Home
Reports ▾
Mailer Review
Account Management
Help ▾
Logout

**USPS Ship | Reports | [Account Information](#)**

CRID: 94827365 ASSURETYNEW  
 Master Mailer ID: 901061457 25293 CAVERSHAM TER APT 101  
 CHANTILLY, VA 20152-3211

Month: February ▾ Year: 2024 ▾

Monthly Account Summary
Monthly Sampling Summary
Monthly Adjustment Summary

Total Postage Calculation			
1. Manifest Postage	Pieces	Postage	Avg Per Piece Charge
a. <a href="#">Manifest postage from mailer's files</a>	0	\$0.00	
b. <a href="#">Variance postage from USPS recalculation of mailer's data</a>	0	\$0.00	
c. <a href="#">Total manifest postage</a>	0	\$0.00	
d. Manifest postage paid	0	\$0.00	
2. Additional Postage Due:			
a. <a href="#">Postage adjustment from Census</a>	8	\$163.80	
Priority Mail	8	\$163.80	
b. <a href="#">Postage adjustment from Unmanifested</a>	194	\$1,469.40	\$0.00
Bound Printed Matter	24	\$123.84	
Media Mail	24	\$0.00	
Priority Mail Express	24	\$642.00	
Parcel Select	20	\$0.00	
Library Mail	24	\$0.00	
USPS Ground Advantage	20	\$82.10	
Priority Mail	18	\$362.66	
USPS Marketing Mail	20	\$129.40	
USPS Marketing Mail	20	\$129.40	
c. <a href="#">Postage adjustment from Duplicates</a>	0	\$0.00	\$0.00
d. Total additional postage due	202	\$1,633.20	
3. Total Postage	194	\$1,633.20	
Records			
a. <a href="#">Manifested Pieces</a>	0		
b. <a href="#">Unmanifested Pieces</a>	194		
c. <a href="#">Duplicates</a>	0		
d. Total Pieces	194		

## Monthly Sampling Summary

USPS.COM
Home Reports
Mailer Review Account Management Help Logout

[USPS Ship](#) | [Reports](#) | [Account Information](#)

CRID: 94827365 ASSURETYNEW Master Mailer ID: 901061457 25293 CAVERSHAM TER APT 101 CHANTILLY, VA 20152-3211	Month: February Year: 2024 <input type="button" value="Search"/>
---	--

Monthly Account Summary
Monthly Sampling Summary
Monthly Adjustment Summary

Total Parcel Records Processed:							
Total Pieces Sampled:							
* Actual postage of pieces sampled contains postage for all sampled packages. ** SQA is calculated as ((SamplePostage-ManifestPostage)/ManifestPostage)							
Computation of Statistical Quality Assessment (SQA)	Manifest Weight	Sample Weight	Manifest Postage	Sample Postage	Manifest Pieces	SQA	
Computation of the IMpb Compliance Assessment	Total Volume Requiring IMpb	IMpb Compliance Metrics	Non-Compliant Volume	Score	Threshold	Pieces under Threshold	
Assessment							

## Monthly Adjustment Summary

USPS.COM
Home Reports
Mailer Review Account Management Help Logout

[USPS Ship](#) | [Reports](#) | [Account Information](#)

CRID: 94827365 ASSURETYNEW Master Mailer ID: 901061457 25293 CAVERSHAM TER APT 101 CHANTILLY, VA 20152-3211	Month: February Year: 2024 <input type="button" value="Search"/>
---	--

Monthly Account Summary
Monthly Sampling Summary
Monthly Adjustment Summary

Live Adjustments	Pieces	Proposed Adjustment	Actual Adjustment
<b>Census Adjustment</b>	8	\$163.80	\$163.80
Priority Mail	8	\$163.80	\$163.80
<b>Unmanifested Adjustment</b>	194	\$1,469.40	\$362.66
Bound Printed Matter	24	\$123.84	\$0.00
Media Mail	24	\$0.00	\$0.00
Priority Mail Express	24	\$642.00	\$0.00
Parcel Select	20	\$0.00	\$0.00
Library Mail	24	\$0.00	\$0.00
USPS Ground Advantage	20	\$82.10	\$0.00
Priority Mail	18	\$362.66	\$362.66
USPS Marketing Mail	20	\$129.40	\$0.00
USPS Marketing Mail	20	\$129.40	\$0.00
Duplicates Adjustment	0	\$0.00	\$0.00
<b>Total Adjustments</b>	202	\$1,633.20	\$526.46

## Manifest Summary Report

**Manifest Summary Report:** displays the total number of packages, total postage, and postage variance for all packages submitted for a specific EFN, Date, File Type.

File Name	File Type	EFN	Processing Date	Mailing Date	Manifested Packages	Packages Accepted	Package Variance	Manifested Postage (Accepted)	USPS Calculated Postage	Postage Variance	Manifested Postage (Rejected)	Total Packages - Rejected
3024812099071808_V_1_8_rctq@_comloc_amohe_011914.manifest.11985...	1	9276990100131652833520	1/29/2024	1/29/2024	7	5	2	\$5.00	\$11.96	\$16.96	\$2,000.00	2
3024812511504888_V_2_8_rctq@_comloc_amohe_011914.manifest.17...	1	9276990100131652833286	1/25/2024	1/25/2024	22	22	0	\$61.84	\$296.32	\$233.38	\$0.00	0
<b>Totals</b>					<b>29</b>	<b>27</b>	<b>2</b>	<b>\$66.84</b>	<b>\$317.17</b>	<b>\$258.33</b>	<b>\$2,000.00</b>	<b>2</b>

## Manifest Search Report

**Manifest Search Report** displays PIC(s) or EFN(s) files to view packages that have been manifested.

# Package Search

**USPS.COM**

Home Reports Disputes and Refunds Account Management Help Logout

Manifest Search Report

Domestic/International **Universal**

Package Search EFN Search

PIC(s)

9205590108131683222535

Search Clear

Download Results: [CSV](#) | [Excel](#)

Total Results: 1

Package MID	Mailing Date	Manifest Date	Package Identification Code (PIC)	Entry ZIP Code	Destination ZIP Code	Zone	Mail Class	Rate Ind	Manifest Wt (lbs.)	Permit Number	EPS Account #	USPS Recalculated Postage (\$)	EPS Transaction ID	Month	Year	Source Report(s)	File Name
901081316	04-24-2025	04-24-2025	9205590108131683222535	20098	20290	00	PM	FE	1.00		1000003989	8.75	4232291	April	2025	Manifest	20250424145523082_V_2_0_rckj0_invald_entryFacType_smoke

# EFN Search

**USPS.COM**

Home Reports Disputes and Refunds Account Management Help Logout

Manifest Search Report

Domestic/International **Universal**

Package Search EFN Search

EFN(s)

9275090108131683222522

Search Clear


Download Results: [CSV](#) | [Excel](#)

Total Results: 18

Package MID	Mailing Date	Manifest Date	EFN	PIC	Entry ZIP Code	Destination ZIP Code	Zone	Mail Class	Rate Ind	Manifest Wt (lbs.)	Permit Number	EPS Account #	USPS Recalculated Postage (\$)	EPS Transaction ID	Month	Year	Source Report(s)	File Name
901081316	04-24-2025	04-24-2025	9275090108131683222522	9272890108131683222813	20098	22301	01	EX	PA	5.00		1000003989	29.25	4232290	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9270390108131683222689	20098	20290	00	SZ	NS	0.59		1000003989	2.91	4232288	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9270390108131683222672	20098	20290	00	SZ	SD	0.44		1000003989	2.65	4232288	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9255190108131683222587	20098	22301	00	BL	BA	10.00		1000003989	10.57	4232294	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9246090108131683222802	20098	20290	00	BS	BA	5.00		1000003989	7.40	4232292	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9246090108131683222596	20098	20290	00	BS	BA	65.00		1000003989	62.40	4232292	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9205690108131683222542	20098	22301	01	PM	SP	3.00		1000003989	26.85	4232291	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9200190108131683222631	20098	22301	01	FC	SP	0.63		1000003989	4.18	4232288	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9255190108131683222570	20098	22301	00	BL	SD	1.00		1000003989	3.10	4232294	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9213990108131683222563	20098	22301	00	BB	NP	5.00		1000003989	5.18	4232293	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9200190108131683222948	20098	22301	01	FC	SP	0.06		1000003989	4.09	4232288	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9270290108131683222705	20098	20290	00	SA	NT	0.94		1000003989	4.70	4232287	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9270290108131683222699	20098	20290	00	SA	NT	0.31		1000003989	3.71	4232287	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9285190108131683222652	20098	22301	00	PS	DN	5.00		1000003989	9.18	4232289	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9205690108131683222536	20098	20290	00	PM	FE	1.00		1000003989	8.75	4232291	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9272890108131683222820	20098	22301	01	EX	DR	5.00		1000003989	29.25	4232290	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9285190108131683222899	20098	20290	00	PS	SP	25.00		1000003989	18.34	4232289	April	2025	Manifest	20250424145523082_V_2_0_rckj0
901081316	04-24-2025	04-24-2025	9275090108131683222522	9213990108131683222556	20098	22301	00	BB	PR	5.00		1000003989	2.75	4232293	April	2025	Manifest	20250424145523082_V_2_0_rckj0

## Transaction Details Report

Transaction Details Report: provides the ability to search for transactions associated to a debit transaction ID or for a company over a given period.



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### Transaction Details Report

Select Company Name  
  
 CRID: 94827365

ACH Debit Trans ID

Month:  Year:

Start Date:  End Date:

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ACH Withdrawal ID	EPS Account Number	EPS Transaction ID	Transaction Amount	Transaction Date/Time	Transaction Type	EFN	PIC	Postage	CRID	M
	1000003989	3780109	55.84	2024-01-02 16:36:30	PURCHASE	9275090106131652883695	9205590106131652855931	14.84	94827365	
	1000003989	3780109	55.84	2024-01-02 16:36:30	PURCHASE	9275090106131652883695	9205590106131652855924	16.78	94827365	
	1000003989	3780109	55.84	2024-01-02 16:36:30	PURCHASE	9275090106131652883695	9205590106131652855917	24.42	94827365	
	1000003989	3780110	228.70	2024-01-02 16:36:30	PURCHASE	9275090106131652883695	9272890106131652855576	101.70	94827365	
	1000003989	3780110	228.70	2024-01-02 16:36:30	PURCHASE	9275090106131652883695	9272890106131652855552	53.00	94827365	
	1000003989	3780110	228.70	2024-01-02 16:36:30	PURCHASE	9275090106131652883695	9272890106131652855599	74.00	94827365	
	1000003989	3782083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352883837	9213990110128352883878	6.59	94827365	
	1000003989	3782083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352883837	9213990110128352883861	8.88	94827365	
	1000003989	3782083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352883837	9213990110128352883854	1.08	94827365	
	1000003989	3782083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352883837	9213990110128352883977	4.14	94827365	
	1000003989	3782083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352883837	9213990110128352883847	2.62	94827365	
	1000003989	3782083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352883837	9213990110128352883885	2.05	94827365	
	1000003989	3782083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352883837	9213990110128352883946	2.91	94827365	
	1000003989	3782083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352883837	9213990110128352883892	3.36	94827365	
	1000003989	3782083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352883837	9213990110128352883953	1.50	94827365	
	1000003989	3782083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352883837	9213990110128352883939	1.57	94827365	
	1000003989	3782083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352883837	9213990110128352883991	1.08	94827365	
	1000003989	3782083	100.58	2024-01-03 08:06:33	PURCHASE	9275090110128352883837	9213990110128352884028	3.36	94827365	

Showing 1 to 50 of 172 entries

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# Package Quality Noncompliance Report

**Package Quality Noncompliance Report:** displays a list of packages that were flagged IMpb Compliance Types.

# Package Quality Noncompliance Warnings Report

# Package Quality Noncompliance Returns Report

Package Quality Noncompliance Report

Select Company Name  
ASSURETYNEW  
CRID: 94827385  
Master MID: 501061457  
EPN: 100902989

Month: April Year: 2025  
Start Date: YYYYMMDD End Date: YYYYMMDD  
Search

- Package Quality Noncompliance Report
- Package Quality Noncompliance Warnings Report
- Package Quality Noncompliance Returns Report**

Package Quality Noncompliance Returns Report

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Mailing Date	Error Type	Error Code	Package Identification Code (PIC)	MID	Mail Class	EFN	Address	EPS Account #	DFS Receipt Time	AAU Scan Time	Entry ZIP Code	AAU ZIP Code	Package Quality Noncompliance Error ID
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Showing 0 to 0 of 0 entries

No matching records found

# Manifest Variance Report

**Manifest Variance Report:** displays a list of packages and the difference between manifested postage and USPS calculated postage.



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Variance Report

ASR1IRFTYNFW


Excel
CSV

Select Date:

📅 Select date range

Variance Report

Mailing Date	Transaction Date	EFN	PIC	Destination ZIP	Entry ZIP	Manifest Zone	US... Zone	Mailer Mail Class	USPS Mail Class
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833537	20260	20066	00	00	PS	PS
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833544	20260	20066	00	00	PS	PS
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833551	20260	20066	00	00	PS	PS
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833568	20260	20066	00	00	PS	PS
1/29/2024	1/29/2024	9275090106131652833520	9265190106131652833575	20260	20066	00	00	PS	PS
1/25/2024	1/25/2024	9275090106131652833285	9200190106131652833394	93501	93501	01	01	FC	FC
1/25/2024	1/25/2024	9275090106131652833285	9200190106131652833400	93501	93501	01	01	FC	FC
1/25/2024	1/25/2024	9275090106131652833285	9205590106131652833298	93501	93501	00	00	PM	PM
1/25/2024	1/25/2024	9275090106131652833285	9205590106131652833304	93501	93501	01	01	PM	PM
1/25/2024	1/25/2024	9275090106131652833285	9205590106131652833496	93501	93501	00	00	PM	PM
1/25/2024	1/25/2024	9275090106131652833285	9205590106131652833502	93501	93501	01	01	PM	PM
<b>Totals</b>									



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# Carbon Summary Report

**Carbon Summary:** displays the carbon dioxide impact (in metric tons) that the USPS incurs for a shipper's parcels.

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**Carbon Summary Report**

ASSURETYNEW

[Excel](#) [CSV](#)

This report displays the carbon dioxide equivalent (CO<sub>2</sub>-e) in metric tons (MT) the Postal Service incurs for your organization's parcels and/or mail pieces.

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Select Date:

Select date range ▼

**Carbon Summary**

Month/Year	Mail Product	Company Name	Pieces Included	Pieces Excluded	Emissions (MT)	CRID
Jan 2024	BB	ASSURETYNEW	79	31	0.1047	94827365
Jan 2024	BL	ASSURETYNEW	13	0	0.1193	94827365
Jan 2024	BS	ASSURETYNEW	13	0	0.1862	94827365
Jan 2024	EX	ASSURETYNEW	28	0	0.2317	94827365
Jan 2024	FC	ASSURETYNEW	31	0	0.0895	94827365
Jan 2024	PM	ASSURETYNEW	86	0	0.3487	94827365
Jan 2024	PS	ASSURETYNEW	168	5	0.0643	94827365
Jan 2024	S2	ASSURETYNEW	18	0	0.0048	94827365
Jan 2024	SA	ASSURETYNEW	12	0	0.0034	94827365
Dec 2023	BB	ASSURETYNEW	29	0	0.0315	94827365
Dec 2023	BL	ASSURETYNEW	2	0	0.0110	94827365
Dec 2023	BS	ASSURETYNEW	4	0	0.0738	94827365
Dec 2023	EX	ASSURETYNEW	9	0	0.0569	94827365
Dec 2023	FC	ASSURETYNEW	30	0	0.0771	94827365

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# Census Verification Report

**Census Verification Report:** displays a list of packages that include census errors due to incorrect packaging, weight, dimensions, entry/zone discrepancies.

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**Census Verification Report**

Select Company Name:  CRD: 34827385

Select Mail Class:

Month:  Year:

Start Date:  End Date:

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Company Name	MD	Package Identification Code (PIC)	EFN	Manifest Class	Manifest Weight (lbs)	Manifest Length	Manifest Width	Manifest Height	Scan Mail Class (lbs)	Scan Weight	Scan Length	Scan Width	Scan Height	Weight Source	Dimensions Scan Source	Man Nonstandard Len Feet	Man Nonstandard Len Feet2	Man Nonstandard Vol Fee	Scan Nonstandard Len Feet1	Scan Nonstandard Len Feet2	Scan Nonstandard Vol Fee	Non Compliance Fee	Manifest Destination ZIP	Manifest Entry Facility Type	Fi 5-D
ASSURETYNEW	901081316	9202190106131652032915	927509106131652032090	FC	0.63	6.00	5.00	4.00	FC	0.17	6.00	5.00	4.00	PASS	Passive Adaptive Scanning System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	9301	None	
ASSURETYNEW	901081316	927280106131652032904	927509106131652032090	EX	5.00	6.00	5.00	4.00	EX	20.00	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	9301	None	
ASSURETYNEW	901081316	9205190106131652032061	927509106131652032090	BL	10.00	6.00	5.00	4.00	BL	20.00	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	9301	None	
ASSURETYNEW	901081316	920509106131652032026	927509106131652032090	PM	3.00	31.00	5.00	4.00	PM	13.00	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	9301	None	
ASSURETYNEW	901081316	921399106131652032947	927509106131652032090	BB	5.00	22.00	5.00	4.00	BB	16.00	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	9301	None	
ASSURETYNEW	901081316	924099106131652032087	927509106131652032090	BS	5.00	6.00	5.00	4.00	BS	20.00	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	9301	None	
ASSURETYNEW	901081316	929029106131652064381	927509106131652064302	PS	0.69	6.00	5.00	4.00	FC	0.07	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2020	DSCF	
ASSURETYNEW	901081316	929029106131652064411	927509106131652064302	PS	0.31	6.00	5.00	4.00	FC	0.07	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2020	DDU	
ASSURETYNEW	901081316	929029106131652064404	927509106131652064302	PS	0.69	6.00	5.00	4.00	FC	0.14	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2020		
ASSURETYNEW	901081316	929029106131652064329	927509106131652064302	PS	0.69	6.00	5.00	4.00	FC	0.07	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2020	DNDG	
ASSURETYNEW	901081316	929029106131652064374	927509106131652064302	PS	0.31	6.00	5.00	4.00	FC	0.04	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2020	DSCF	
ASSURETYNEW	901081316	929029106131652064308	927509106131652064302	PS	0.31	6.00	5.00	4.00	FC	0.75	6.00	5.00	4.00	SPBSTS	Small Parcel Bundle Sorter Tracking System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2020		

Showing 1 to 16 of 16 entries.

## Duplicates Report

**Duplicates Report:** displays a list of packages that were identified as duplicates. A duplicate package is flagged when multiple packages have the same Tracking Number within a 120-day window, and they are not paid for.

**Duplicates Report**

Select Company Name: ASSURETYNEW  
CRD: 94827395

Select Mail Class: All

Month: January | Year: 2024  
Start Date: YYYYMMDD | End Date: YYYYMMDD | Search

Download Results: [CSV] [Excel] | Filter Results: All Pending Finalized Dropped | Disputed Assessments: Select an Assessment ID | Save Progress | Drop Selected

Earliest Scan Date	USPS Ship Scan Event	Destination ZIP	Package Identification Code	Origin ZIP	Master MD	Company Name	Mail Class	USPS Calculated Postage
2024-01-21		22301	920559106131652855900	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		51035	920559106131652855740	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		22301	920559106131652855024	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		91355	920559106131652855726	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		22301	920559106131652855987	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		22301	920559106131652855031	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		87601	920559106131652855767	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		61001	920559106131652855733	20066	901061316	ASSURETY	PM	\$0.00
2024-01-21		26260	920559106131652855694	20066	901061316	ASSURETY	PM	\$0.00

Showing 1 to 9 of 9 entries

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# SQA Sampling Report

**SQA Sampling Report:** displays a comparison of the manifested weight, dimensions, mail class and the sampled weight, dimensions, mail class along with the postage variance as a result of sampling.

SQA Sampling Report		Sample Postage	USPS Recalc. Man Postage	Select Date:													
		\$249.60	\$223.20	Select date range													
MAIL ENTRY 001																	
<a href="#">Excel</a> <a href="#">CSV</a>																	
Sample Date	Manifest Transmission Date	PIC	Mailer ID	Sampling Facility Type	Sampling Facility Zip Code	Destination Zip Code	Mail Class	Sample Weight	Manifest Weight	Sample Height	Manifest Height	Sample Length	Manifest Length	Sample Width	Manifest Width	Sample Postage	USPS Recalculated Manifest Postage
10/7/2011	12/17/2011	1248274104003560714853	900043121	D	78238	84847	EX	4.2000	4.2000	0.20	0.20	6.30	6.30	5.50	5.50	\$16.55	\$14.40
10/7/2011	11/30/2011	1638050731408892285148	900043121	D	78238	72826	PM	10.4000	10.4000	2.20	2.20	8.40	8.40	8.70	8.70	\$11.85	\$10.00
10/7/2011	11/30/2011	17640746311304015384913	900043121	D	78238	78968	PS	2.0000	2.0000	3.30	3.30	8.00	8.00	5.70	5.70	\$10.00	\$9.00
10/7/2011	12/17/2011	1986245650248216802799	900043121	D	78238	90844	FC	0.6500	0.6500	5.50	5.50	1.70	1.70	4.70	4.70	\$12.00	\$2.00
10/7/2011	12/17/2011	2168806862004927286599	900043121	D	78238	44886	PS	2.0000	2.0000	3.10	3.10	6.00	6.00	3.40	3.40	\$10.00	\$9.00
10/7/2011	12/17/2011	2895775639468520464393	900043121	D	78238	03351	PM	10.4000	10.4000	2.60	2.60	5.70	5.70	8.20	8.20	\$11.85	\$10.00
10/7/2011	12/17/2011	2958018339861014252396	900043121	D	78238	21443	FC	0.6500	0.6500	3.30	3.30	0.70	0.70	4.70	4.70	\$12.00	\$2.00
10/7/2011	12/17/2011	3180208574290800008114	900043121	D	78238	76126	PS	2.0000	2.0000	7.60	7.60	2.00	2.00	1.70	1.70	\$10.00	\$9.00
10/7/2011	12/17/2011	320751941948900009165	900043121	D	78238	44800	PM	10.4000	10.4000	2.30	2.30	0.20	0.20	4.60	4.60	\$11.85	\$10.00
10/7/2011	11/30/2011	3684376407619940004685	900043121	D	78238	38347	FC	0.6500	0.6500	6.90	6.90	6.00	6.00	8.70	8.70	\$12.00	\$2.00
10/7/2011	12/17/2011	4806501876654910997680	900043121	D	78238	88427	PS	2.0000	2.0000	7.30	7.30	7.00	7.00	8.10	8.10	\$10.00	\$9.00
10/7/2011	11/30/2011	5006332781854609754330	900043121	D	78238	89042	FC	0.6500	0.6500	6.30	6.30	6.30	6.30	8.70	8.70	\$12.00	\$2.00
<b>Totals</b>																<b>\$249.60</b>	<b>\$223.20</b>



## Unmanifested Report

**Unmanifested Report:** displays a list of packages that we have scans with no manifest. If/when a manifest is received, the package is removed from the report.

**Unmanifested Report** [↕](#)

Select Company Name

CRID: **20481628**

Select Mail Class

Month  Year

Start Date  End Date

Download Results: [CSV](#) | [Excel](#)

Company Name	MID	MID User CRID	MID User Company Name	Package Identification Code (PIC)	First Scan Date	Projected Assessment Date	Mail Class	First Scan ZIP	Delivery ZIP	Reason Code	USPS Calculated Postage
MAIL ENTRY 001	900043121	900043118	BROOKLYN RAIL (THE)	92810900617720745123495716	2024-05-08	2024-06-15	PM	90210	65201	Unmanifested	
MAIL ENTRY 001	900043121	900043119	BROOKS SPORTS, INC.	92810900617720745355454535	2024-05-07	2024-06-15	PM	79108	77081	Manifest Rejected	
MAIL ENTRY 001	900617720	900043116	1-800 CONTACTS, INC.	92810900617720745123499418	2024-05-08	2024-06-15	PM	90210	65201	Unmanifested	\$0.00
MAIL ENTRY 001	900043121	900043117	ASIA TRADING INTL	9281090061772074535545412	2024-05-08	2024-06-15	PM	90210	65201	Unmanifested	\$0.00

Showing 1 to 4 of 4 entries

\* A reason code of Manifest Rejected indicates that package was included in a manifest but was rejected due to manifest errors that could not be auto-corrected.

\* USPS Calculated Postage is available after the joint review period for the month.

## Unused Label Report

Unused Label Report: provides a list of packages that were submitted for an unused label refund request.

USPS.COM

PPC Home Reports Help Logout

### Unused Labels Report

Select Company Name\*:  Select Month/Year\*:  2023 OR Start Date/End Date\*:

CRID: 20525767 Dispute ID:

AD: Access Denied NM: No Manifested Postage in Last 60 Days PR: PIC Previously Refunded SE: Scan Found [Excel](#)

PIC	First Scan Date	Submission Date	EFN	Package MID	Original Mailing Date	Customer Reference ID	Destination ZIP Code	Mail Class	Rate Indicator	Destination Rate Indicator	Zone	Weight	Postage	Calculated Refunded Postage	Processing Fee	EPS Transaction ID	Reason Code	Dispute ID
9219390062139967131114534		2023-03-16	92750900621399356607293142	900621399	2023-03-15	4777GTVBKNBWDVUTA724	00500	FC	SP	N	05	2.00	26.74	24.07	2.67	22374092		100791
92193900621399549601265672		2023-03-23	92750900621399359942476430	900621399	2023-03-15	4777GTVBKNBWDVUTA724	00500	FC	SP	N	05	2.00	26.74	24.07	2.67	22374957		100907
9200190301798020165537		2023-03-23										0.00	0.00				NM	100911
9200190301798020366910		2023-03-23										0.00	0.00				NM	100911
9200190301798020294084		2023-03-23										0.00	0.00				NM	100911
92193900621399342293287294		2023-03-23	92750900621399330118561389	900621399	2023-03-15	4777GTVBKNBWDVUTA724	00500	FC	SP	N	05	2.00	26.74	24.07	2.67	22374958		100909

Showing 1 to 6 of 6 entries

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## Package Errors and Warnings Report

Package Errors and Warnings report includes all packages that were accepted and rejected by EFN. For packages with errors, there will be additional details on errors and warnings.

USPS.COM

Home Reports Disputes and Refunds Account Management Help Logout

### Package Errors and Warnings Report

Select Company Name:

CRID: 95178029  
Master MID: 901116727  
EPA: 1000027605

Start Date:

Download Results: [CSV](#) | [Excel](#)

Mailer ID	Sequence Number	Receipt Date	Receipt Time	Entry Facility ZIP Code	Mailing Date	Records Read	Records Rejected	Records Accepted	D1 Records Accepted	D2 Records Accepted	Summary
No matching records found											

Showing 0 to 0 of 0 entries

## IV-MTR Data Feeds

USPS Ship data is available to shippers through Informed Visibility Mail Tracking & Reporting (IV-MTR). IV-MTR enables shippers to customize data feeds, provides multiple data file formats and delivery methods, enable roles and permissions to determine a shipper's data visibility, and offers flexible data delegation to receive and provide data visibility.

Shippers must enroll in IV-MTR for a CRID through the BCG. The first user to request access to the IV-MTR service will become the Business Service Administrator (BSA). BSAs can grant access to other users, control data visibility, manage data delegation, and manage user roles and permissions. Shippers have the option to subscribe to various feeds, select data elements for each feed, select the frequency of each feed, select file format, and delivery destinations. Detailed Instructions for accessing IV-MTR can be found under ['Applying for Access to Informed Visibility Mail Tracking & Reporting'](#) on Postal Pro. Detailed instructions for customizing data feeds can be found under ['Orientation Training for Informed Visibility Mail Tracking & Reporting'](#) on Postal Pro. Descriptions for each data field can be found in the [Data Dictionary](#). The following data feeds are available via IV-MTR:

## Package Attributes - Pricing Notification

**Package Attributes - Pricing Notification:** includes the IMPB, PIC, and rate ingredients that were used to price the package.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
<b>Package Scan Grouping ID</b>	VARCHAR2	Alphanumeric	36	Package Scan grouping id
<b>IMPB</b>	VARCHAR2	Number	34	Intelligent Mail Package Barcode
<b>PIC</b>	VARCHAR2	Number	34	Package Identification Code
<b>Service Type Code</b>	VARCHAR2	Number	3	Represents both the mail class and any extra service(s) for a package or item being shipped
<b>Mailer ID</b>	VARCHAR2	Number	10	Mailer ID used on the package
<b>Origin ZIP Code</b>	VARCHAR2	Number	10	Origin Zip code
<b>Destination ZIP Code</b>	VARCHAR2	Number	10	Destination ZIP code for the package
<b>Weight</b>	NUMBER	Number	4,2	Captured weight on the package
<b>Dimensions</b>	VARCHAR2	Number	100	Dimensions on the package
<b>UPC Barcode</b>	VARCHAR2	Alphanumeric	50	Universal Pricing Code
<b>Pricing Scan Completion Date/Time</b>	Date	Date	19	Date time when pricing was assessed
<b>EPS Account Number</b>	VARCHAR2	Number	10	Enterprise Payment System Account Number
<b>EPS Account Nickname</b>	VARCHAR2	Alphanumeric	255	Nick name on the Enterprise System services account
<b>Base SKU</b>	VARCHAR2	Alphanumeric	27	Baseline SKU
<b>Price Type</b>	VARCHAR2	Alphanumeric	30	Defines mail class, product and associated attributes
<b>NSA Contract Number</b>	VARCHAR2	Number	30	Negotiated service agreement contract number
<b>Base Price</b>	NUMBER	Dollar Amount	11,4	Published pricing, does not include contract pricing
<b>Extra Service SKU</b>	VARCHAR2	Alphanumeric	100	SKU defined for the extra service used on the package
<b>Extra Service Type</b>	VARCHAR2	Alphanumeric	100	Extra service (s) that was/were used in conjunction with package
<b>Extra Service Amount</b>	NUMBER	Dollar Amount	11,4	Price assessed for the extra service(s) that was/were used in conjunction with package
<b>Total Postage</b>	NUMBER	Dollar Amount	11,4	Total postage assessed on the package, includes extra services
<b>Assessed Rate Type</b>	VARCHAR2	Alphanumeric	30	Rate type that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
<b>Assessed Mail Class Name</b>	VARCHAR2	Alphanumeric	100	Mail Class that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
<b>Assessed Zone</b>	VARCHAR2	Number	30	Zone that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
<b>Assessed Piece Weight Value</b>	NUMBER	Number	15,4	Piece weight that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
<b>Assessed Piece Dimensions Length</b>	NUMBER	Number	11,4	Piece dimension for length that was assessed on the package by USPS, could be different from what was initially claimed by the mailer

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Assessed Piece Dimensions Height	NUMBER	Number	11,4	Piece dimension for height that was assessed on the package by USPS, could be different from what was initially claimed by the mailer
Assessed Piece Dimensions Width	NUMBER	Number	11,4	Piece dimension for width on the package by USPS, could be different from what was initially claimed by the mailer
Assessed Warnings	VARCHAR2	Alphanumeric	20000	Assessed Warning
Earliest Scan Date	Date	Date	19	First scan date of the package
Permit Number	VARCHAR2	Number	10	Permit number
Permit Type	VARCHAR2	Alphanumeric	3	Permit type
Permit Finance Number	VARCHAR2	Number	6	Permit finance number
Manifest Nonstandard Fee - Len Threshold 1	NUMBER(15,4)	Number	15,4	Nonstandard Length Fee1
Manifest Nonstandard Fee - Len Threshold 2	NUMBER(15,4)	Number	15,4	Nonstandard Length Fee2
Manifest Nonstandard Fee - Vol Threshold	NUMBER(15,4)	Number	15,4	Nonstandard Volume Fee
Destination Country Code	VARCHAR2(2)	Alphanumeric	2	Destination Country Code populated for international. For Canada and USA it will be blank

### Payment Details – Domestic Outbound

**Payment Details – Domestic Outbound:** includes the transaction details for packages processed.

IV Display Name	Field Type	Max Field Length	Field Description
Transaction ID	Number	28	EPS Transaction ID
Mail Class	Alphanumeric	2	Mail Class Code
Mailer ID	Number	10	Mailer ID
SKU	Alphanumeric	45	SKU
PIC	Number	34	PIC
Service Type Code	Number	3	Service Type Code
Dispute Reason	Alphanumeric	255	Dispute Reason
Dispute ID	Alphanumeric	15	Dispute ID
Extra Service1 SKU	Alphanumeric	255	Extra Service1 SKU
Extra Service1 Postage Amount	Dollar Amount	15	Extra Service1 Postage Amount
Extra Service2 SKU	Alphanumeric	255	Extra Service2 SKU
Extra Service2 Postage Amount	Dollar Amount	15	Extra Service2 Postage Amount
Extra Service3 SKU	Alphanumeric	255	Extra Service3 SKU
Extra Service3 Postage Amount	Dollar Amount	15	Extra Service3 Postage Amount
Extra Service4 SKU	Alphanumeric	255	Extra Service4 SKU
Extra Service4 Postage Amount	Dollar Amount	15	Extra Service4 Postage Amount
Extra Service5 SKU	Alphanumeric	255	Extra Service5 SKU
Extra Service5 Postage Amount	Dollar Amount	15	Extra Service5 Postage Amount
Electronic File Number	Alphanumeric	255	Electronic File Number

IV Display Name	Field Type	Max Field Length	Field Description
Manifest Package ID	Alphanumeric	255	Manifest Package ID
Assessment Type	Alphanumeric	255	Assessment Type
Monthly Adjustment ID	Alphanumeric	255	Monthly Adjustment ID
Adjustment Details	Alphanumeric	255	Adjustment Details
Admin Fee Amount	Dollar Amount	15	Admin Fee Amount
Permit Number	Alphanumeric	255	Permit Number
Permit Type	Alphanumeric	255	Permit Type
Permit Finance Number	Alphanumeric	255	Permit Finance Number
Unmanifested Packages	Alphanumeric	255	Unmanifested Packages
Total Packages	Alphanumeric	255	Total Packages
Unmanifested Ratio	Alphanumeric	255	Unmanifested Ratio
Unmanifested Per Piece Fee	Alphanumeric	255	Unmanifested Per Piece Fee
Mailer Review Request ID	Alphanumeric	255	Mailer Review Request ID

### Package Errors and Warnings (PEW)

**Package Errors and Warnings (PEW):** Package Errors and Warning (PEW) data feed includes all packages that were accepted and rejected by EFN. For packages with errors, there will be additional details on errors and warnings.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
<b>Header Record</b>				
Mailer ID (from EFN)	String	Number	9	Mailer ID (from EFN)
Electronic File Sequence Number (serial number from EFN)	String	Number	34	Electronic File Sequence Number (serial number from EFN)
Electronic File Receipt Date	String	Date	8	Electronic File Receipt Date (YYYYMMDD)
Electronic File Receipt Time	String	Timestamp	6	Electronic File Receipt Time (HHmmSS)
Entry Facility ZIP Code	String	Number	6	Entry Facility ZIP Code
Mailing Date	String	Date	8	Mailing Date (YYYYMMDD)
Number of Records Read	Number	Number	10	Number of Records Read
Number of Records Rejected	Number	Number	10	Number of Records Rejected
Number of Records Accepted	Number	Number	10	Number of Records Accepted
Number of Electronic File D1 Records Accepted	Number	Number	10	Number of Electronic File D1 Records Accepted
Number of Electronic File D2 Records Accepted	Number	Number	10	Number of Electronic File D2 Records Accepted
Summary Message	String	Alphanumeric	60	Summary Message
<b>Detail Record</b>				
Error/Warning Type Code	String	Alphanumeric	1	Error/Warning Type Code
Electronic File Line Number	Number	Number	6	Electronic File Line Number
Package Identification Code (PIC)	String	Number	34	Package Identification Code (PIC)
Field in Error	String	Alphanumeric	34	Field in Error

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Error/Warning Message	String	Alphanumeric	80	Error/Warning Message

### Unmanifested

**Unmanifested:** includes the results of the Unmanifested adjustment.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Tracking Number	String	Number	34	Tracking Number
MID	String	Number	10	Mailer Id
Earliest Scan Date/Time	Date	Date	19	Earliest Scan Date/Time
First Scan ZIP Code	String	Number	5	First Scan ZIP Code
Destination ZIP Code	String	Number	5	Destination ZIP Code
Mail Class	String	Alphanumeric	100	Mail Class
Postage	BigDecimal	Number	9,4	Postage
Transaction ID	NUMBER	Number	15	EPS Transaction ID

### Duplicate Packages - Outbound

**Duplicate Packages - Outbound:** includes packages that were identified as duplicates and charged to EPA.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Tracking Number	String	Number	34	Tracking Number
MID	String	Number	10	Mailer ID
CRID	String	Number	15	Customer Registration ID
Earliest Scan Date/Time	Date	Date	19	Earliest Scan Date/Time
Origin ZIP Code	String	Number	5	Origin ZIP Code
Destination ZIP Code	String	Number	5	Destination ZIP Code
Mail Class	String	Alphanumeric	100	Mail Class
Manifested Postage	BigDecimal	Number	9,4	Manifested Postage
USPS Calculated Postage	BigDecimal	Number	9,4	USPS Calculated Postage
Transaction ID	NUMBER	Number	15	EPS Transaction ID

### Census Attributes

**Census Attributes:** includes the results of the Census Attribute (weight, dimensions, zone, packaging, and mis-shipped) adjustment.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
First Scan Date	Date	Date	20	First Scan Date
IMPB	String	VARCHAR2	34	IMPB
EFN	String	VARCHAR2	34	EFN
Transaction ID	Number	NUMBER	15	Transaction ID
Scan Weight Source	String	VARCHAR2	45	Scan Weight Source
Scan Dim Source	String	VARCHAR2	45	Scan Dim Source
Manifest Mail Class	String	VARCHAR2	2	Manifest Mail Class

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Scan Mail Class	String	CHAR	2	Scan Mail Class
Manifest Weight	BigDecimal	NUMBER	15,4	Manifest Weight
Scan Weight	BigDecimal	NUMBER	9,4	Scan Weight
Manifest Length	BigDecimal	NUMBER	11,4	Manifest Length
Scan Length	BigDecimal	NUMBER	15,4	Scan Length
Manifest Height	BigDecimal	NUMBER	11,4	Manifest Height
Scan Height	BigDecimal	NUMBER	15,4	Scan Height
Manifest Width	BigDecimal	NUMBER	11,4	Manifest Width
Scan Width	BigDecimal	NUMBER	15,4	Scan Width
First Scan Zip	String	VARCHAR2	11	First Scan Zip
Manifest Destination Zip	String	VARCHAR2	5	Manifest Destination Zip
Manifest Entry Facility		VARCHAR2	15	Manifest Entry Facility
Claimed Postage	Number	NUMBER		Claimed Postage
Assessed Postage	BigDecimal	NUMBER	10,2	Assessed Postage
Postage Variance	BigDecimal	NUMBER	10,2	Postage Variance
UPC Code	String	VARCHAR2	30	UPC Code
Packaging	String	VARCHAR2	100	Packaging
Manifest Nonstandard Fee - Len Threshold 1	NUMBER	Number	15,4	Manifest Nonstandard Length Fee1
Manifest Nonstandard Fee - Len Threshold 2	NUMBER	Number	15,4	Manifest Nonstandard Length Fee2
Manifest Nonstandard Fee - Vol Threshold	NUMBER	Number	15,4	Manifest Nonstandard Volume Fee
Scan Nonstandard Fee - Len Threshold 1	NUMBER	Number	15,4	Scan Nonstandard Length Fee1
Scan Nonstandard Fee - Len Threshold 2	NUMBER	Number	15,4	Scan Nonstandard Length Fee2
Scan Nonstandard Fee - Vol Threshold	NUMBER	Number	15,4	Scan Nonstandard Volume Fee
Noncompliance Fee	NUMBER	Number	15,4	Noncompliance Fee
Destination Country Code	VARCHAR2	Alphanumeric	2	Destination Country Code populated for international. For Canada and USA it will be blank

### SQA Package Level Details

**SQA Package Level Details:** includes the manifested attributes and sample attributes that were used to for the Statistical Quality Adjustment (SQA) for DDU entry.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Mailer ID	VARCHAR2	Number	15	Mailer ID
Mail Class	VARCHAR2	Alphanumeric	10	Mail Class Name
PIC	VARCHAR2	Number	34	PIC
Sample Date	Date	Date	19	Sample Date
Sample Facility Type	VARCHAR2	Alphanumeric	1	Sample Facility type
Sample Facility ZIP Code	VARCHAR2	Number	10	Sample Facility Zipcode
Destination ZIP Code	VARCHAR2	Alphanumeric	11	Destination ZipCode

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Sample Weight	NUMBER	Number	15,4	Sample Weight
Manifest Weight	NUMBER	Number	15,4	Manifest Weight
Sample Height	NUMBER	Number	11,4	Sample Height
Manifest Height	NUMBER	Number	11,4	Manifest Height
Sample Length	NUMBER	Number	11,4	Sample Length
Manifest Length	NUMBER	Number	11,4	Manifest Length
Sample Width	NUMBER	Number	11,4	Sample Width
Manifest Width	NUMBER	Number	11,4	Manifest Width
Sample Postage	NUMBER	Number	9,2	Sample Postage
USPS Recalculated Manifest Postage	NUMBER	Number	9,2	USPS Recalculated Manifest postage
Postage Difference	NUMBER	Number	9,2	Postage Difference

### SQA Monthly Assessment

**SQA Monthly Assessment:** includes the Statistical Quality Adjustment (SQA) for DDU entry that will be charged for the month.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
CRID	VARCHAR2	Number	15	Customer Registration ID
Mailer ID	VARCHAR2	Number	10	Mailer ID
Mail Class	VARCHAR2	Alphanumeric	2	Mail Class Code
SQA Month	VARCHAR2	Number	2	2 digit Month in which sample was done
SQA	NUMBER	Number	10,3	samplePostage-sampleManifestPostage)/sampleManifestPostage
SQA Over Threshold	CHAR	Number	1	True or false. Configurable threshold of 1.5%
SQA Pieces	NUMBER	Alphanumeric	15	Total pieces included in the sqa assessment (totalPieces - exclusions)
SQA Manifest Postage	NUMBER	Number	9,2	Total manifest postage included in the sqa assessment minus the exclusions
SQA Postage Assessment	NUMBER	Number	9,2	SQA Postage Assessment
Sampled Pieces	NUMBER	Number	15	Sampled Pieces
Sample Postage	NUMBER	Number	9,2	Assessed Sample Postage
Sample Manifest Postage	NUMBER	Number	9,2	Claimed Sample Postage
Total Pieces	NUMBER	Number	15	Total pieces for the mailer/month/mail class
Total Manifest Postage	NUMBER	Number	9,2	Total manifest postage for the mailer/month/mail class including excluded packages
EPS Account Number	VARCHAR2	Number	10	Enterprise Account Number

## SQA Monthly Transaction

**SQA Monthly Transaction:** includes the Statistical Quality Adjustment (SQA) for DDU entry that was charged for the month.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
<b>CRID</b>	VARCHAR2	Number	15	Customer Registration ID
<b>Mailer ID</b>	VARCHAR2	Number	10	Mailer ID
<b>Mail Class</b>	VARCHAR2	Alphanumeric	2	Mail Class Code
<b>SQA Month</b>	VARCHAR2	Number	2	2 digit Month in which sample was done
<b>SQA</b>	NUMBER	Number	10,3	samplePostage-sampleManifestPostage)/sampleManifestPostage
<b>SQA Over Threshold</b>	CHAR	Number	1	True or false. Configurable threshold of 1.5%
<b>SQA Pieces</b>	NUMBER	Alphanumeric	15	Total pieces included in the sqa assessment (totalPieces - exclusions)
<b>SQA Manifest Postage</b>	NUMBER	Number	9,2	Total manifest postage included in the sqa assessment minus the exclusions
<b>SQA Postage Assessment</b>	NUMBER	Number	9,2	SQA Postage Assessment
<b>Sampled Pieces</b>	NUMBER	Number	15	Sampled Pieces
<b>Sample Postage</b>	NUMBER	Number	9,2	Assessed Sample Postage
<b>Sample Manifest Postage</b>	NUMBER	Number	9,2	Claimed Sample Postage
<b>Total Pieces</b>	NUMBER	Number	15	Total pieces for the mailer/month/mail class
<b>Total Manifest Postage</b>	NUMBER	Number	9,2	Total manifest postage for the mailer/month/mail class including excluded packages
<b>EPS Account Number</b>	VARCHAR2	Number	10	Enterprise Account Number
<b>EPS Transaction ID</b>	NUMBER	Number	15	Enterprise Payment System Transaction ID

## Unused Label Refund Request

**Unused Label Refund Request:** includes requested unused labels and the status of the refund.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
<b>Record Type</b>	VARCHAR2	Alphanumeric	2	Record Type- D1 for manifest detail record
<b>MID</b>	VARCHAR2	Number	11	Mailer ID
<b>Usage Indicator</b>	VARCHAR2	Alphanumeric	2	UL - Unused Labels
<b>PIC</b>	VARCHAR2	Number	34	Package Identification Code
<b>Customer Reference Number</b>	VARCHAR2	Alphanumeric	30	Customer Reference Number
<b>EFN</b>	VARCHAR2	Number	34	Electronic File Number
<b>Date of Mailing</b>	DATE	Date	19	Date of Mailing
<b>Package Scan Date</b>	DATE	Date	19	Package Scan Date
<b>Manifest Destination ZIP Code</b>	VARCHAR2	Number	5	Manifest Destination ZIP Code

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Scan ZIP Code	VARCHAR2	Number	10	Scan ZIP Code
Manifest Mail Class	VARCHAR2	Alphanumeric	2	Manifest Mail Class
Manifest Processing Category	VARCHAR2	Alphanumeric	1	Manifest Processing Category
Manifest Routing Bar code	VARCHAR2	Alphanumeric	1	Manifest Routing Bar code
Manifest Weight	NUMBER	Number	15,4	Manifest Weight
Manifest Rate Indicator	VARCHAR2	Alphanumeric	2	Manifest Rate Indicator
Unused Label Refund Amount	NUMBER	Number		Unused Label Refund Amount
Extra Service Code – 1 <sup>st</sup> Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 1 <sup>st</sup> Service
Extra Service1 Amount	NUMBER	Number	11,4	Extra Service1 Amount
Extra Service Code – 2 <sup>nd</sup> Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 2 <sup>nd</sup> Service
Extra Service2 Amount	NUMBER	Number	11,4	Extra Service2 Amount
Extra Service Code – 3 <sup>rd</sup> Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 3 <sup>rd</sup> Service
Extra Service3 Amount	NUMBER	Number	11,4	Extra Service3 Amount
Extra Service Code – 4 <sup>th</sup> Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 4 <sup>th</sup> Service
Extra Service4 Amount	NUMBER	Number	11,4	Extra Service4 Amount
Extra Service Code – 5 <sup>th</sup> Service	VARCHAR2	Alphanumeric	3	Extra Service Code – 5 <sup>th</sup> Service
Extra Service5 Amount	NUMBER	Number	11,4	Extra Service5 Amount
Reject Reason	VARCHAR2	Alphanumeric	100	Reject Reason - Possible reasons are - 1. Scan Exists 2. No Manifest

### IMpb Daily Assessment

**IMpb Daily Assessment:** includes packages with errors on a daily interval providing Error Types, Total Pieces, Total Errors, and more.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
CRID	VARCHAR2	Number	15	Customer Registration ID
Master MID	VARCHAR2	Number	10	Master Mailer ID
Error Type	VARCHAR2	Alphanumeric	3	Error Type (AQ/BQ/MQ)
Assessed Date	Date	Date	18	Assessed date
Total Pieces	NUMBER	Number	15	Total Pieces
Error Pieces	NUMBER	Number	15	Error Pieces
Threshold	NUMBER	Number	9,4	Threshold
Pieces Under Threshold	NUMBER	Number	15	Pieces Under Threshold
Compliance Rate	NUMBER	Number	9,4	Compliance Rate
Per Piece Fee	NUMBER	Number	9,4	Per Piece Fee
Blended Fee	NUMBER	Number	9,4	Blended Fee
Mail Class	VARCHAR2	Alphanumeric	2	Mail Class Code
Mail Class Errors	NUMBER	Number	15	Mail Class Errors
Mail Class Fee	NUMBER	Number	9,4	Mail Class Fee
Program Name	VARCHAR2	Alphanumeric	25	Program Name (Outbound>Returns/PRS)

## IMpb Error Details

**IMpb Error Details:** includes package error type details per package providing Error Types and code, PICs, MIDs, Notification Types, and more.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
CRID	VARCHAR2	Number	15	Customer Registration ID
Mailing Date	VARCHAR2	Number	15	Mailing Date
Error Type	VARCHAR2	Alphanumeric	3	IMpb Error Type (AQ/MQ/BQ)
Error Code	VARCHAR2	Alphanumeric	5	IMpb Error Code
PIC	VARCHAR2	Number	34	Package Identification Code
MID	VARCHAR2	Number	10	Mailer ID
Mail Class	VARCHAR2	Alphanumeric	2	Mail Class Code
EFN	VARCHAR2	Number	34	Electronic File Number
Address	VARCHAR2	Alphanumeric	48	Address
EPS Account Number	VARCHAR2	Number	10	Enterprise Account Number
DTS Receipt Time	Date	Date	18	DTS Receipt Time
AAU Scan Time	Date	Date	18	AAU Scan Time
Entry ZIP Code	VARCHAR2	Number	5	Entry ZIP Code
AAU ZIP Code	VARCHAR2	Number	11	AAU ZIP Code
Program Name	VARCHAR2	Alphanumeric	25	Program Name (Outbound, Returns, PRS)
Notification Type	VARCHAR2	Alphanumeric	25	Notification Type (Error, Warning, Error Removal, Warning Removal)

## IMpb Monthly Assessment

**IMpb Monthly Assessment:** includes the current IMpb Assessment providing Error Types, Total Pieces, Total Errors, and more.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
CRID	VARCHAR2	Number	15	Customer Registration ID
Master MID	VARCHAR2	Number	10	Master Mailer ID
Error Type	VARCHAR2	Alphanumeric	3	Error Type (AQ/BQ/MQ)
Month	VARCHAR2	Number	2	Month Assessed
Year	VARCHAR2	Number	4	Year Assessed
Mail Class	VARCHAR2	Alphanumeric	2	Mail Class Code
Total Volume Required IMpb	NUMBER	Number	15	Total Volume Required IMpb
Non-compliance Volume	NUMBER	Number	15	Non-compliance Volume
Threshold	NUMBER	Number	9,4	Threshold
Pieces Under Threshold	NUMBER	Number	15	Pieces Under Threshold
Score	NUMBER	Number	9,4	Score
Assessment	NUMBER	Number	9,4	Assessed Fees
Program Name	VARCHAR2	Alphanumeric	25	Program Name (Outbound>Returns/PRS)

## IMpb Monthly Transaction

**IMpb Monthly Transaction:** includes the current IMpb Monthly Transaction providing MIDs, Error types, Mail Class Code, total Volume Required IMpb, Non-Compliance Volume, and more.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
CRID	VARCHAR2	Number	15	Customer Registration ID
Master MID	VARCHAR2	Number	10	Master Mailer ID
Error Type	VARCHAR2	Alphanumeric	3	Error Type (AQ/BQ/MQ)
Month	VARCHAR2	Number	2	Month Assessed
Year	VARCHAR2	Number	4	Year Assessed

<b>Mail Class</b>	VARCHAR2	Alphanumeric	2	Mail Class Code
<b>Total Volume Required IMpb</b>	NUMBER	Number	15	Total Volume Required IMpb
<b>Non-compliance Volume</b>	NUMBER	Number	15	Non-compliance Volume
<b>Threshold</b>	NUMBER	Number	9,4	Threshold
<b>Pieces Under Threshold</b>	NUMBER	Number	15	Pieces Under Threshold
<b>Score</b>	NUMBER	Number	9,4	Score
<b>Assessment</b>	NUMBER	Number	9,4	Assessed Fees
<b>Program Name</b>	VARCHAR2	Alphanumeric	25	Program Name (Outbound>Returns/PRS)
<b>EPS Account Number</b>	VARCHAR2	Number	10	Enterprise Account Number
<b>EPS Transaction ID</b>	VARCHAR2	Number	28	Enterprise Payment System Transaction ID

### Platform Commission

**Platform Commission:** includes the shippers Gross commission based on CRID providing CRID, EPA #, EPS Transaction ID, Transaction Type, Gross Commission, and more.

<b>IV Display Name</b>	<b>Field Type</b>	<b>Data Type</b>	<b>Max Field Length</b>	<b>Field Description</b>
<b>Client ID</b>	VARCHAR2	Alphanumeric	30	Client ID
<b>CRID</b>	NUMBER	Number	22	Customer Registration ID
<b>Date Reporting On</b>	DATE	Date		Date Reporting on
<b>EPA</b>	NUMBER	Number	20	Enterprise Payment Account Number
<b>EPS Transaction Date</b>	DATE	Date		Data when the transaction created
<b>EPS Transaction ID</b>	VARCHAR2	Number	28	EPS Transaction ID
<b>EPS Transaction Type</b>	VARCHAR2	Alphanumeric	10	Transaction Type
<b>Gross Commission</b>	NUMBER	Number	11,4	Commission
<b>Label Date</b>	DATE	Date		Label Date
<b>Merchant Rate Charged</b>	NUMBER	Number	11,4	Merchant rate charged
<b>Name of the Shipper CRID</b>	VARCHAR2	Alphanumeric	80	Shipper Company Name
<b>Platform Rate</b>	NUMBER	Number	11,4	Platform Rate

## Outbound Transaction Payment Details

**Outbound Payment Transaction Payment Details:** includes the shippers transaction payment detail records.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Transmission Date	VARCHAR2	Date	19	Transmission Date
Mailing Date	DATE	Date	19	Mailing Date
Master MID	VARCHAR2	Number	10	Master MID
Manifest Transaction ID	VARCHAR2	Alphanumeric	12	Manifest Transaction ID
Electronic File Number	VARCHAR2	Number	34	Electronic File Number
IMpb	VARCHAR2	Number	34	IMpb
PIC	VARCHAR2	Number	34	PIC
Mailer ID	VARCHAR2	Number	10	Mailer ID
Mail Class	VARCHAR2	Alphanumeric	2	Mail Class
Service Type Code	VARCHAR2	Alphanumeric	4	Service Type Code
Processing Category	VARCHAR2	Alphanumeric	1	Processing Category
Weight	NUMBER	Number	15,4	Assessed Weight
USPS Dimensional Weight	NUMBER	Number	15,4	Assessed USPS Dimensional Weight
Length	NUMBER	Number	15,4	Assessed Length
Width	NUMBER	Number	15,4	Assessed Width
Height	NUMBER	Number	15,4	Assessed Height
Entry ZIP Code	VARCHAR2	Alphanumeric	5	Entry ZIP Code
Destination ZIP Code	VARCHAR2	Alphanumeric	11	Destination ZIP Code
Zone	VARCHAR2	Alphanumeric	30	Zone
DRI	VARCHAR2	Alphanumeric	1	DRI
Rate Indicator	VARCHAR2	Alphanumeric	2	Rate Indicator
Base SKU	VARCHAR2	Alphanumeric	100	Base SKU
Base Postage	NUMBER	Number	11,4	Assessed Base Postage
Published Price	NUMBER	Number	11,4	Assessed Published Price
Nonstandard Fee - Len Threshold 1	NUMBER	Number	15,4	Assessed Nonstandard Fee - Len Threshold 1
Nonstandard Fee - Len Threshold 2	NUMBER	Number	15,4	Assessed Nonstandard Fee - Len Threshold 2
Nonstandard Fee - Vol Threshold	NUMBER	Number	15,4	Assessed Nonstandard Fee - Vol Threshold
Extra Service Code1	VARCHAR2	Alphanumeric	3	Extra Service Code1
Extra Service Code2	VARCHAR2	Alphanumeric	3	Extra Service Code2
Extra Service Code3	VARCHAR2	Alphanumeric	3	Extra Service Code3
Extra Service Code4	VARCHAR2	Alphanumeric	3	Extra Service Code4
Extra Service Code5	VARCHAR2	Alphanumeric	3	Extra Service Code5
Extra Service1 Postage Amount	NUMBER	Number	11,4	Assessed Extra Service1 Postage Amount
Extra Service2 Postage Amount	NUMBER	Number	11,4	Assessed Extra Service2 Postage Amount
Extra Service3 Postage Amount	NUMBER	Number	11,4	Assessed Extra Service3 Postage Amount
Extra Service4 Postage Amount	NUMBER	Number	11,4	Assessed Extra Service4 Postage Amount

<b>Extra Service5 Postage Amount</b>	NUMBER	Number	11,4	Assessed Extra Service5 Postage Amount
<b>Extra Service1 SKU</b>	VARCHAR2	Alphanumeric	100	Extra Service1 SKU
<b>Extra Service2 SKU</b>	VARCHAR2	Alphanumeric	100	Extra Service2 SKU
<b>Extra Service3 SKU</b>	VARCHAR2	Alphanumeric	100	Extra Service3 SKU
<b>Extra Service4 SKU</b>	VARCHAR2	Alphanumeric	100	Extra Service4 SKU
<b>Extra Service5 SKU</b>	VARCHAR2	Alphanumeric	100	Extra Service5 SKU
<b>Surcharge SKU</b>	VARCHAR2	Alphanumeric	45	Surcharge SKU
<b>Warnings</b>	VARCHAR2	Alphanumeric	2000	Warnings
<b>Manifest Package ID</b>	VARCHAR2	Alphanumeric	36	Manifest Package ID
<b>Manifest Dimensional Weight</b>	NUMBER	Number	15,4	Assessed Manifest Dimensional Weight
<b>Manifest DRI</b>	VARCHAR2	Alphanumeric	1	Manifest DRI
<b>Manifest Rate Indicator</b>	VARCHAR2	Alphanumeric	2	Manifest Rate Indicator
<b>TPB</b>	CHAR	Alphanumeric	1	TPB
<b>TPB Shipper CRID</b>	NUMBER	Number	15	TPB Shipper CRID
<b>TPB Shipper Name</b>	VARCHAR2	Alphanumeric	150	TPB Shipper Name
<b>Destination Country Code</b>	VARCHAR2	Alphanumeric	2	Destination Country Code
<b>Foreign Postal Code</b>	VARCHAR2	Alphanumeric	11	Foreign Postal Code
<b>Customer Reference 1</b>	VARCHAR2	Alphanumeric	30	Customer Reference 1
<b>Customer Reference 2</b>	VARCHAR2	Alphanumeric	30	Customer Reference 2
<b>Permit Finance Number</b>	VARCHAR2	Number	6	Permit Finance Number
<b>Permit Type</b>	VARCHAR2	Alphanumeric	3	Permit Type
<b>Permit Number</b>	VARCHAR2	Number	10	Permit Number
<b>Price Type</b>	VARCHAR2	Alphanumeric	30	Price Type
<b>Manifest Postage</b>	NUMBER	Number	15,4	Assessed Manifest Postage
<b>USPS Calculated Total Postage</b>	NUMBER	Number	15,4	Assessed USPS Calculated Total Postage
<b>Payment Method</b>	VARCHAR2	Alphanumeric	8	Payment Method
<b>Transaction Type</b>	VARCHAR2	Alphanumeric	10	Transaction Type
<b>Transaction Description</b>	VARCHAR2	Alphanumeric	255	Transaction Description
<b>Transaction Amount</b>	NUMBER	Number	10,2	Assessed Transaction Amount
<b>Total Packages</b>	NUMBER	Number	10	Total Packages
<b>EPS Account Nickname</b>	VARCHAR2	Alphanumeric	255	EPS Account Nickname
<b>EPS Account Number</b>	NUMBER	Number	20	EPS Account Number
<b>EPS Transaction Date/Time</b>	DATE	Date	19	EPS Transaction Date/Time
<b>EPS Transaction ID</b>	NUMBER	Number	28	EPS Transaction ID
<b>ACH Withdrawal ID</b>	NUMBER	Number	8	ACH Withdrawal ID

## Variance

**Variance:** includes the shippers package level details variations providing USPS Total Postage, Total Variance, Manifest Total Postage, USPS Base Postage, and more.

IV Display Name	Field Type	Data Type	Max Field Length	Field Description
Mailing Date	Date	Date	10	Mailing Date
Transaction Date	Date	Date	10	Transaction Date
Electronic File Number	VARCHAR2	Number	34	Electronic File Number
Package Identification Code (PIC)	VARCHAR2	Number	34	Package Identification Code (PIC)
Destination ZIP	VARCHAR2	Alphanumeric	11	Destination ZIP
Entry ZIP	VARCHAR2	Alphanumeric	11	Entry ZIP
Manifest Zone	VARCHAR2	Alphanumeric	10	Manifest Zone
Manifest Mail Class	VARCHAR2	Alphanumeric	2	Manifest Mail Class
USPS Zone	VARCHAR2	Alphanumeric	30	USPS Zone
USPS Mail Class	VARCHAR2	Alphanumeric	2	USPS Mail Class
Manifest Processing Category	VARCHAR2	Alphanumeric	1	Manifest Processing Category
Manifest Destination Rate Indicator	VARCHAR2	Alphanumeric	1	Manifest Destination Rate Indicator
USPS Destination Rate Indicator	VARCHAR2	Alphanumeric	1	USPS Destination Rate Indicator
Manifest Rate Indicator	VARCHAR2	Alphanumeric	2	Manifest Rate Indicator
USPS Rate Indicator	VARCHAR2	Alphanumeric	2	USPS Rate Indicator
Manifest Weight (lbs)	NUMBER	Number	15,4	Manifest Weight (lbs)
Manifest Length	NUMBER	Number	11,4	Manifest Length
Manifest Width	NUMBER	Number	11,4	Manifest Width
Manifest Height	NUMBER	Number	11,4	Manifest Height
Manifest Dim Weight	NUMBER	Number	15,4	Manifest Dim Weight
USPS Dim Weight	NUMBER	Number	15,4	USPS Dim Weight
Manifest Surcharge	NUMBER	Number	11,4	Manifest Surcharge
Manifest Extra Serv	NUMBER	Number	11,4	Manifest Extra Serv
Manifest Total Postage	NUMBER	Number	11,4	Manifest Total Postage
USPS Extra Serv	NUMBER	Number	11,4	USPS Extra Serv
USPS Total Postage	NUMBER	Number	11,4	USPS Total Postage
Total Variance	NUMBER	Number	11,4	Total Variance
Manifest Base Postage	NUMBER	Number	15,4	Manifest Base Postage
USPS Base Postage	NUMBER	Number	15,4	USPS Base Postage
Nonstandard Fee - Len Threshold 1	NUMBER	Number	15,4	Nonstandard Fee - Len Threshold 1
Nonstandard Fee - Len Threshold 2	NUMBER	Number	15,4	Nonstandard Fee - Len Threshold 2
Nonstandard Fee - Vol Threshold	NUMBER	Number	15,4	Nonstandard Fee - Vol Threshold
Noncompliance Fee	NUMBER	Number	15,4	Noncompliance Fee
USPS Surcharge	NUMBER	Number	15,4	USPS Surcharge

## Disputes and Refund Requests

Shippers can initiate disputes for adjustments that were applied and charged through USPS Ship by accessing the USPS Ship Disputes and Refund Requests service on the BCG.

The screenshot shows the USPS Business Customer Gateway (BCG) interface. At the top, the navigation bar includes 'Mailing Services', 'Shipping Services' (highlighted with a red box), and 'Additional Services'. On the right, there are links for 'Home', 'Hello Liam!', 'Alerts', 'Pending Requests', 'Manage Account', 'USPS.com', and 'Help'. The main heading is 'Shipping Services'. Below this, there is a sub-heading 'Shipping services help you deliver packages.' followed by a paragraph explaining that shipping online services allow customers to enroll and manage various package product lines. To the right of this text is an image of stacked cardboard boxes. Below the text and image is a list of services, each with a 'Go to Service' or 'Get Access' button. The 'USPS Ship Disputes and Refund Requests' service is highlighted with a red box. Below the list is an 'Other Links' section with a link to 'Centralized Account Processing System (CAPS) - Electronic postage payment.'

To start a dispute, a shipper must prepare a text file that consists of one or more EPS transactions and PIC(s)/Tracking Number(s) to be included in the dispute. This information can be found in the Commercial Mailing and Shipping Details report in EPS. Once the list of transactions and Tracking Number that are going to be disputed has been prepared, the shipper may initiate a dispute. Shippers must upload a text file that includes a list of packages to be reviewed. USPS Ship performs validations to ensure that the list is formatted correctly, and a transaction exists for the Tracking Numbers in question. Shippers will have the opportunity to provide supporting details during the submission process. A USPS Analyst reviews the dispute to determine if it is valid and should be approved. If the dispute is approved, then the shipper's EPS Account will be refunded. The status of each dispute is available in the application for shippers to review within the application.

Refund requests for adjustments must be submitted within 60 days of the original billing.

**Step 1 – USPS Ship Disputes and Refunds Homepage** – Shippers have the option to submit a Single or Bulk Dispute request via the Disputes and Refunds Homepage by selecting ‘Start Request’ under the Request a Review menu.

**Request a Review**

Refund requests for adjustments must be submitted within 60 days of the original billing date.

If approved, a refund will be processed to the EPS Account Number on file.

Users will have the opportunity to provide supporting details during the submission process.

The status of existing reviews can be found below, or in the Requests page.

**Start Request**

**Unused Label Refund**

Refund requests for adjustments must be submitted within 60 days of the original billing date.

If approved, a refund will be processed to the EPS Account Number on file, minus a processing fee of 10%.

The status of existing requests can be found below in the Recent Reviews section.

**Start Request**

**Refunds**    Joint Reviews    Unused Label Refunds

Open Refunds

Create Date	Dispute ID	Request Status	Review Amount	Resolution Date	Refund Amount	
04-23-2025	106947	Under Review	\$600.78	N/A	N/A	<a href="#">Details</a>
04-23-2025	106946	Under Review	\$45.67	N/A	N/A	<a href="#">Details</a>
03-26-2025	106889	Under Review	\$80.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106888	Under Review	\$79.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106887	Under Review	\$78.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106886	Under Review	\$77.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106885	Under Review	\$76.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106884	Under Review	\$75.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106883	Under Review	\$74.00	N/A	N/A	<a href="#">Details</a>

**Step 2 – Select Request Type** - Select Refund from the request type drop down and provide a Request Reason, Amount(\$), and a brief Description of the Reason for a Refund. Select Next to proceed to the next page when the correct Information is entered.

**Let's get started**

Tell us about what you are looking to have reviewed.

Please be sure to check the contact information below and verify it is correct.

Company: [Text Field]

Email: lokesh.aggarwal@usps.gov

Contact Name \*: pone Delta

Contact Phone \*: 7035393040

Request Type: Refund

Request Reason \*: Incorrect Assessed Weight

Description \*: Test

**Cancel**    **Next**

USPS BCG Logout

Home Requests Active CRID: 20429125

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### Let's get started

Tell us about what you are looking to have reviewed.  
Please be sure to check the contact information below and verify it is correct.

<input type="text" value="Company"/>	<input type="text" value="Email: lokesh.aggarwal@usps.gov"/>
<input type="text" value="Contact Name *&lt;br/&gt;pone Delta"/>	<input type="text" value="Contact Phone *&lt;br/&gt;7035393040"/>
<input type="text" value="Request Type *&lt;br/&gt;Refund"/>	<input type="text" value="Request Reason *&lt;br/&gt;Incorrect Assessed Weight&lt;br/&gt;Incorrect Assessed Zone&lt;br/&gt;Incorrect Assessed Class&lt;br/&gt;Incorrect Assessed Average&lt;br/&gt;Incorrect Assessed Duplicate&lt;br/&gt;Not My Package"/>
<input type="text" value="Amount *&lt;br/&gt;\$25.00"/>	
<input type="text" value="Description *&lt;br/&gt;Test"/>	

**Step 3 – Upload File Page** – Shippers have the option to upload file(s) to support the Refund request

USPS BCG Logout

Home Requests Active CRID: 20429125

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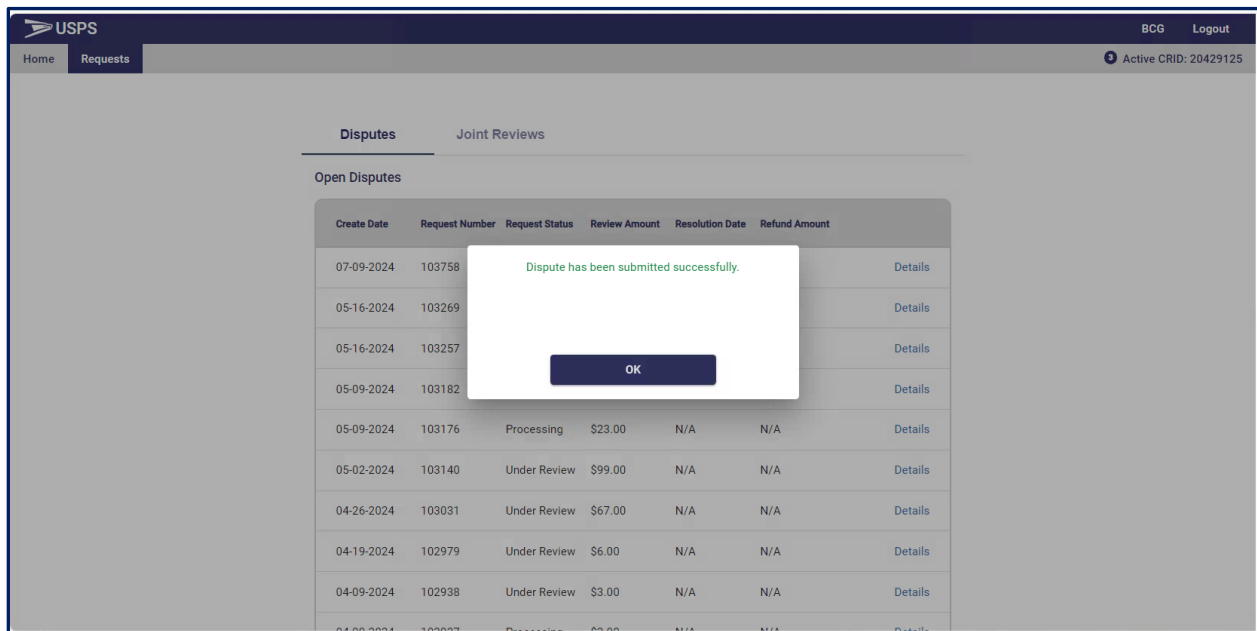
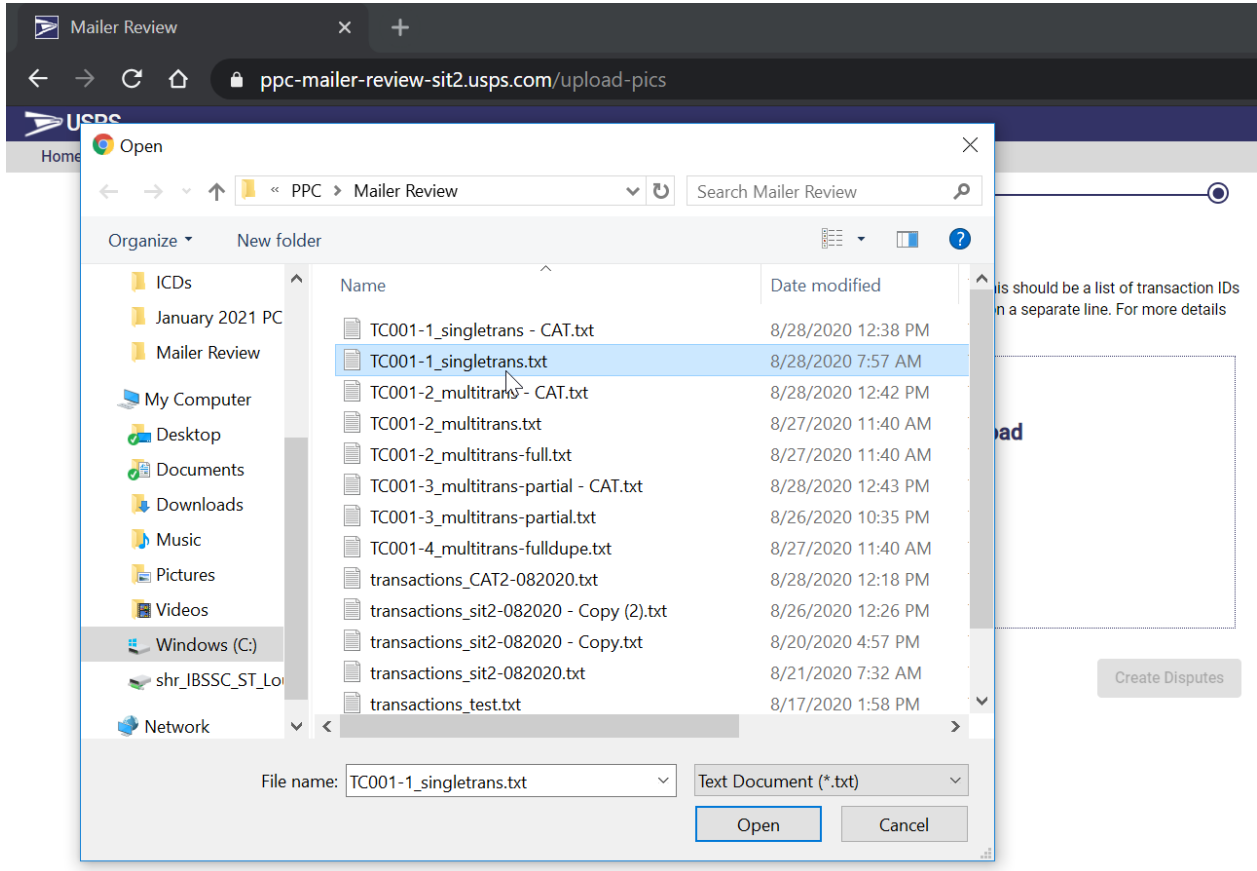
### Do you have any files to attach?

You can provide additional info about your review with supplemental documents.  
Upload one or more files to include in the review below.  
Total upload can be no more than 1GB in size and the following file types are acceptable:  
pdf, xls/xlsx, .doc/docx, or .txt.

Drag and Drop files here to upload

(or)

**Step 4 - File Explorer Pop Up Page** – Shippers can upload the file by selecting the file from file explorer. Shippers must upload a text file with a list of the PIC(s) or Tracking Numbers for the packages to be reviewed.



After the files are uploaded and the Refund request is submitted, a USPS employee will begin reviewing the request.

**Step 5 – Review Request Page** – Shippers can review the status of their requests in the Open Refunds table.

The screenshot shows the USPS Refunds page. At the top, there is a navigation bar with the USPS logo, 'Home', 'Requests', 'BCG', and 'Logout'. Below the navigation bar, there is a sub-header with 'Refunds', 'Joint Reviews', and 'Unused Label Refunds'. The 'Refunds' section is active and contains two tables: 'Open Refunds' and 'Closed Refunds'. The 'Open Refunds' table has 10 rows of data, all with a status of 'Under Review'. The 'Closed Refunds' table has 5 rows of data with various statuses: 'Approved', 'Approved', 'Rejected', 'Approved', and 'Approved'. A pagination control is located below the 'Open Refunds' table, showing 'Items per page: 10' and '1 - 10 of 49'.

Create Date	Dispute ID	Request Status	Review Amount	Resolution Date	Refund Amount	
04-23-2025	106947	Under Review	\$600.78	N/A	N/A	<a href="#">Details</a>
04-23-2025	106946	Under Review	\$45.67	N/A	N/A	<a href="#">Details</a>
03-26-2025	106889	Under Review	\$80.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106888	Under Review	\$79.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106887	Under Review	\$78.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106886	Under Review	\$77.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106885	Under Review	\$76.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106884	Under Review	\$75.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106883	Under Review	\$74.00	N/A	N/A	<a href="#">Details</a>
03-26-2025	106882	Under Review	\$73.00	N/A	N/A	<a href="#">Details</a>

Items per page: 10 1 - 10 of 49

Create Date	Dispute ID	Request Status	Review Amount	Resolution Date	Refund Amount	
01-08-2025	106604	Approved	\$77.00	01-08-2025	N/A	<a href="#">Details</a>
01-08-2025	106603	Approved	\$21.00	01-08-2025	N/A	<a href="#">Details</a>
01-08-2025	106600	Rejected	\$12.00	01-08-2025	N/A	<a href="#">Details</a>
11-05-2024	106348	Approved	\$50.00	11-13-2024	N/A	<a href="#">Details</a>
05-22-2024	105987	Approved	\$10,745.97	12-23-2024	N/A	<a href="#">Details</a>

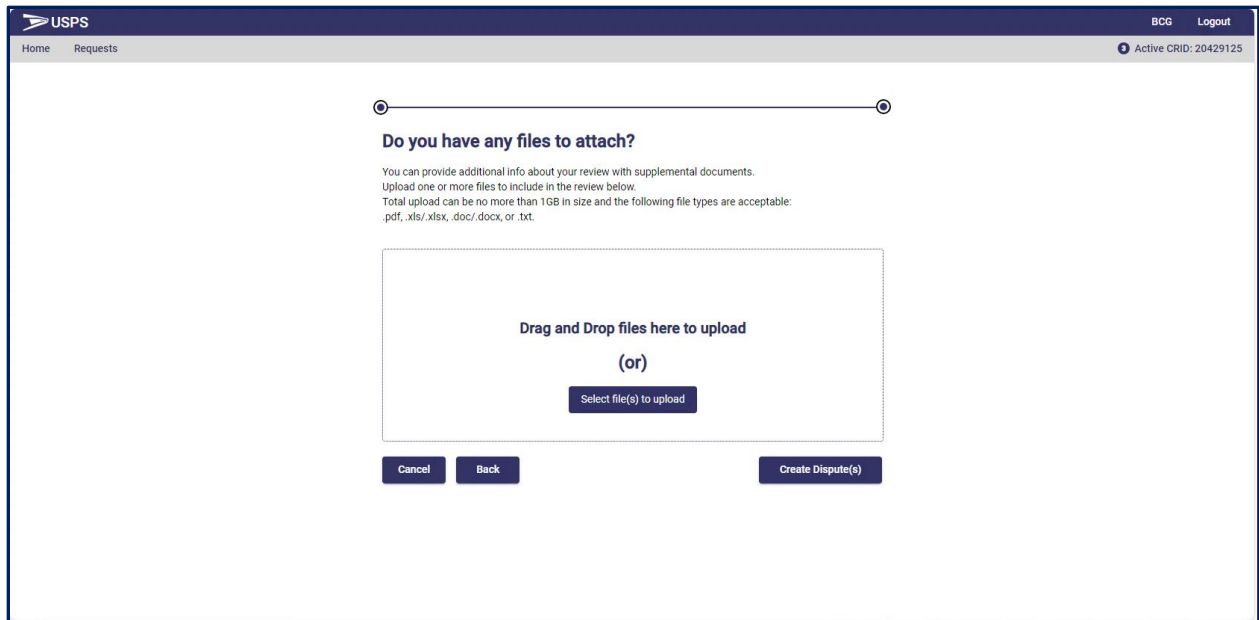
## Joint Reviews

Shippers can initiate a Joint Review for a pending assessment by accessing the USPS Ship Disputes and Refund Requests service on the BCG.

**Step 1 – USPS Ship Disputes and Refunds Homepage** – Shippers have the option to initiate a Joint Review request via the USPS Ship Disputes and Refund Requests Homepage by clicking on the Start Request button under the Request a Review section.

**Step 2 - Select Pending Assessment** – Shippers review their contact information that is registered to their account. Shippers then select Joint Review from the Request Type dropdown, enter a reason for the Joint Review, and select the pending assessments for the previous month that they would like to have reviewed. Shippers will only be allowed to initiate a Joint Review if there is a pending assessment available on the screen.

**Step 3 – Upload File Page** – Shippers have the option to upload file(s) to support the joint review request.



After the files are uploaded and the Joint Review request is submitted, a USPS employee will begin reviewing the request.

Step 4 – Review Request Page – Shippers can review the status of their requests in the Open Joint Reviews table.

Refunds **Joint Reviews** Unused Label Refunds

Open Joint Reviews

Create Date	Dispute ID	Request Status	Review Amount	Resolution Date	Refund Amount	
11-14-2024	106422	Under Review	\$61.92	N/A	N/A	<a href="#">Details</a>

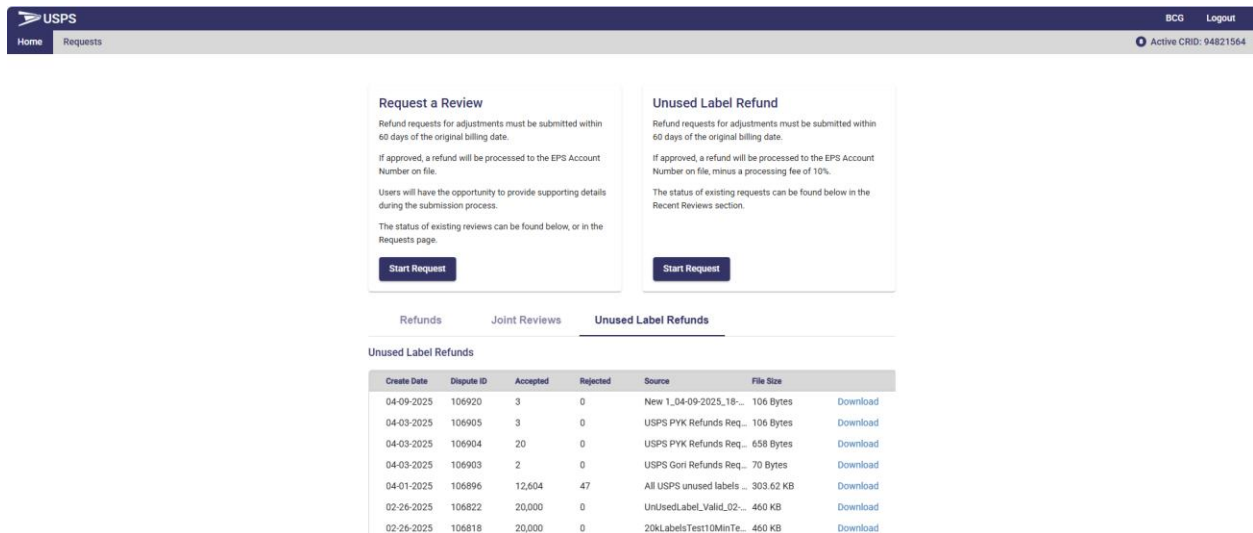
Items per page: 10 1 - 1 of 1 |< < > >|

No Closed Joint Reviews Found

## Unused Labels

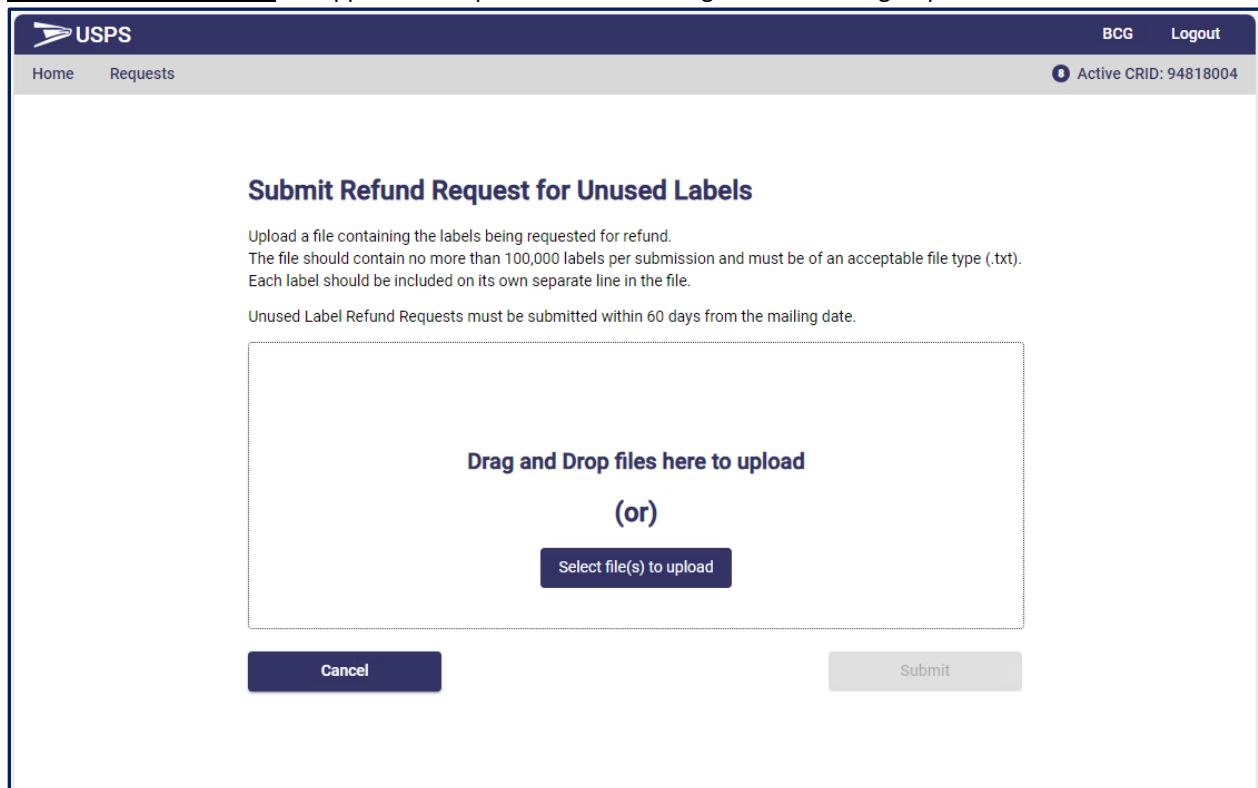
Shippers can submit an Unused Label Refund Request through the USPS Ship Disputes and Refunds application for labels that were included in a Shipping Services File and charged to the EPA, but not actually shipped.

Step 1 – USPS Ship Disputes and Refund Requests Homepage – Shippers have the option to submit an Unused Label Refund request via the USPS Ship Disputes and Refunds Request Homepage



Create Date	Dispute ID	Accepted	Rejected	Source	File Size	
04-09-2025	106920	3	0	New 1_04-09-2025_18...	106 Bytes	<a href="#">Download</a>
04-03-2025	106905	3	0	USPS PYK Refunds Req...	106 Bytes	<a href="#">Download</a>
04-03-2025	106904	20	0	USPS PYK Refunds Req...	658 Bytes	<a href="#">Download</a>
04-03-2025	106903	2	0	USPS Gori Refunds Req...	70 Bytes	<a href="#">Download</a>
04-01-2025	106896	12,604	47	All USPS unused labels ...	303.62 KB	<a href="#">Download</a>
02-26-2025	106822	20,000	0	UnusedLabel_Valid_02...	460 KB	<a href="#">Download</a>
02-26-2025	106818	20,000	0	20kLabelsTest10MinTe...	460 KB	<a href="#">Download</a>

Step 2 - Upload File Page – Shippers must upload a file containing the labels being requested for a refund



**Submit Refund Request for Unused Labels**

Upload a file containing the labels being requested for refund.  
The file should contain no more than 100,000 labels per submission and must be of an acceptable file type (.txt).  
Each label should be included on its own separate line in the file.

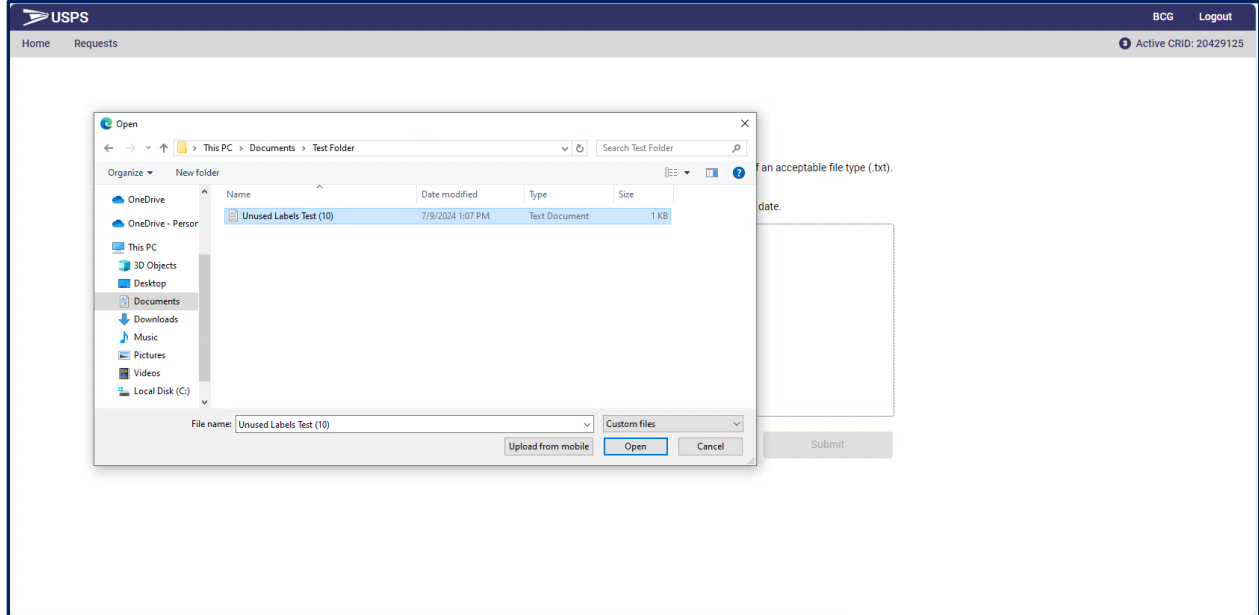
Unused Label Refund Requests must be submitted within 60 days from the mailing date.

Drag and Drop files here to upload  
(or)

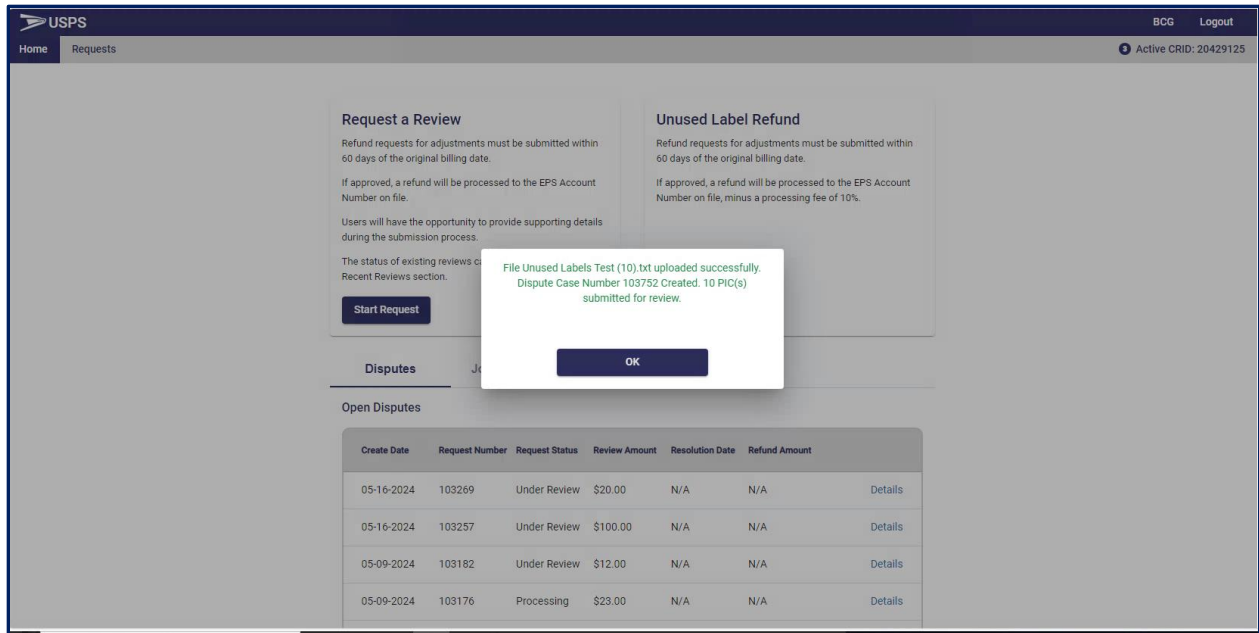
Select file(s) to upload

Cancel Submit

**Step 3 - File Explorer Pop Up Page** – Shippers can upload a text file by selecting the file from file explorer. The text file must include valid Transaction ID(s) for the packages to be reviewed.



**Step 5 - Successful Submission Page** – When Shippers select the ‘Submit’ button, the successful submission page is displayed



**Step 6 – Review Request Page** – Shippers can review the status of their requests in the Unused Labels Refunds table.

Refunds Joint Reviews **Unused Label Refunds**

Unused Label Refunds

Create Date	Dispute ID	Accepted	Rejected	Source	File Size	
04-09-2025	106920	3	0	New 1_04-09-2025_18-...	106 Bytes	<a href="#">Download</a>
04-03-2025	106905	3	0	USPS PYK Refunds Req...	106 Bytes	<a href="#">Download</a>
04-03-2025	106904	20	0	USPS PYK Refunds Req...	658 Bytes	<a href="#">Download</a>
04-03-2025	106903	2	0	USPS Gori Refunds Req...	70 Bytes	<a href="#">Download</a>
04-01-2025	106896	12,604	47	All USPS unused labels ...	303.62 KB	<a href="#">Download</a>
02-26-2025	106822	20,000	0	UnUsedLabel_Valid_02-...	460 KB	<a href="#">Download</a>
02-26-2025	106818	20,000	0	20kLabelsTest10MinTe...	460 KB	<a href="#">Download</a>
02-26-2025	106816	20,000	0	20kLabelsTest10Min_0...	460 KB	<a href="#">Download</a>
02-24-2025	106810	20,000	0	ULSet9Stephanie_02-24...	460 KB	<a href="#">Download</a>
02-24-2025	106808	20,000	0	File01302023Set7_02-2...	480 KB	<a href="#">Download</a>

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